

Appendix “C”: Minutes of Public Information Meeting



Notes of PIM for The Matheson Townhouses
239-249 Rebecca Street, Oakville
September 13, 2022, 7:00 pm.

In attendance:

David Harris, HCC 336
Kathryn Webb HCC 336
Francis Satterthwaite, Margaret Drive Resident
Sandra McGregor, HCC 336
Norman Achen
George Sharp
Evelyn Uvalkov
Mark Zanette, The Matheson
Nitin Joshi, The Matheson
Anil Jasuja, The Matheson
David Faye, David Faye & Associates Inc.

1. Introduction

David Faye welcomed the attendees and advised that the agenda includes a presentation outlining the existing planning approvals for The Matheson townhouses, a review of the proposed draft plan of subdivision and draft plan of common element condominium applications, and a question and answer session.

2. Presentation

- the project has received official plan amendment, zoning by-law amendment, and site plan approvals;
- a building permit has been issued. The townhouses are under construction;
- in order to create 6 townhouses parcels of land for freehold ownership of the townhouse units via a part-lot control exemption by-law, a registered plan of subdivision is required;
- in order to convey title to the townhouse parcels and dwellings to purchasers, a registered plan of common element condominium is required.

3. Questions/Comments

Q How is surface drainage being handled on The Matheson site?

A Surface runoff will be directed to a holding tank under the laneway with a controlled outlet to the existing municipal sewer system on Margaret Drive.

Q Has the stormwater management plan been approved by the Town of Oakville?

A The plans were approved by the Town's Development Engineering Department and the installation was inspected by the Town's Building Department.

Q Who is responsible to maintain the stormwater management system?

A The Matheson condominium corporation will be responsible.

Q How will the privacy of abutting townhouse owners be addressed?

A Installation of dense landscape planting approved by the Town along the northerly and a portion of the easterly Matheson property lines.

Q Why are trades parking on Margaret Drive north of The Matheson project and not on the cul-de-sac?
A Vehicle parking is not permitted by the Town on the cul-de-sac due to public safety concerns.

Q How will snow be dealt with on The Matheson site?
A The snow will be removed off-site by a private contractor retained by The Matheson condominium corporation.

Q Can the The Matheson condominium declaration prevent new owners from using the Barclay Square private road?
A No.

Q When will the wood fence removed along the Barclay Square west property line be replaced?
A. The fence will be replaced at the end of construction of The Matheson townhouses.

Q When will The Matheson sales program commence?
A Spring, 2023.

Q Please confirm that reference to access by a private road to The Matheson site is not referring to the Barclay Square private road.
A Confirmed.

Next Steps

- Formal submission of the draft plan of subdivision and draft plan of common element condominium applications to the Town of Oakville.
- Approval of both applications by Oakville Council in 2023.
- Registration of the subdivision and condominium plans in 2023.
- Occupancies by new purchasers commencing in 2023.

Notes prepared by David Faye, David Faye & Associates Inc.
September 16, 2022