

# REPORT

## Oakville Public Library Board

**Meeting Date: December 8, 2022**

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**FROM:** Oakville Public Library

**DATE:** November 29, 2022

**SUBJECT:** Occupational Health, Safety and Workplace Violence Policy Report

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### **RECOMMENDATION:**

That the HR-007 Occupational Health, Safety and Workplace Violence Policy be approved.

### **KEY FACTS:**

The following are key points for consideration with respect to this report:

- The Oakville Public Library (OPL) Board annually reviews the Occupational Health, Safety and Workplace Violence Policy (Appendix B) and it was last approved in July 2021.
- An updated policy (Appendix A) aligns with the Town of Oakville's Occupational Health, Safety and Workplace Violence Policy (last modified January 31, 2022).
- The updated policy was presented to the OPL Board for feedback on October 27, no changes were requested.

### **BACKGROUND:**

OPL has an Occupational Health, Safety, and Workplace Violence Policy (Appendix B) that was last reviewed in July 2021. The Occupational Health, Safety, and Workplace Violence Policy is reviewed annually by the OPL Board. The updated policy (Occupational Health, Safety and Workplace Violence - Appendix A) includes an additional statement related to following guidelines and directives of all government levels including public health. The proposed addition was added to the Town of Oakville policy earlier in 2022 and its adoption allows OPL to continue to align its policy with the Town of Oakville's Occupational Health, Safety, and Workplace Policy.

### **COMMENT/OPTIONS:**

N/A

**APPENDICES:**

Appendix A – HR-007 Occupational Health, Safety, and Workplace Violence Policy (2022)

Appendix B – HR-007 Occupational Health, Safety, and Workplace Violence Policy (2021)

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