



**Town of Oakville**  
**2023 Budget Committee**  
**MINUTES**

**Date:** February 21, 2023  
**Time:** 9:30 a.m.  
**Location:** Council Chamber

Mayor and Council: Mayor Burton  
Councillor Adams  
Councillor Elgar  
Councillor Haslett-Theall, Chair  
Councillor O'Meara

Staff: J. Clohec, Chief Administrative Officer  
N. Sully, Commissioner of Corporate Services and Treasurer  
C. Bell, Commissioner of Community Services  
N. Garbe, Commissioner of Community Planning  
P. Fu, Commissioner of Community Infrastructure  
D. Carr, Town Solicitor  
J. van der Heiden, Deputy Treasurer and Director of Finance  
J. Clarke, Director of Strategic Initiatives and Communications  
D. Stancovici, Manager of Financial Planning and Policy  
K. Patrick, Acting Town Clerk  
J. Marcovecchio, Council and Committee Coordinator

Others: Senior Leadership Team Members  
Councillor Chisholm  
Councillor Duddeck  
Councillor Gittings  
Councillor Grant  
Councillor Knoll  
Councillor Lishchyna  
Councillor McNeice  
Councillor Nanda  
Councillor Xie

**The 2023 Budget Committee met in regular session, this 21st day of February, 2023, in the Council Chamber of the Oakville Town Hall, 1225 Trafalgar Road, Oakville, commencing at 9:30 a.m.**

**These minutes will go forward to the Council meeting of February 27, 2023, for approval. Please view those minutes to note any changes Council may have made.**

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**1. Regrets**

There were no regrets.

**2. Declarations of Pecuniary Interest**

There were no declarations of pecuniary interest declared.

**3. Consent Items(s)**

There were no consent items.

**4. Confidential Consent Item(s)**

There were no confidential consent items.

**5. Discussion Item(s)**

**5.1 2023 Operating and Capital Budget Deliberations**

**RECESS**

*The committee recessed at 12:12 p.m. and resumed at 1:01 p.m.*

*Councillor Haslett-Theall transferred the Chair to Councillor Elgar in order to speak to this item.*

Moved by Councillor Haslett-Theall

1. That staff provide Council with a comprehensive transit report with options Oakville should consider to increase transit frequency and ridership including an assessment of pilots, best practices and other options that support the long term success of transit and this be completed by the 2nd quarter; and
2. That after receiving the report should Council approve a pilot, funding be considered under tax stabilization for 2023.

Moved by Mayor Burton

That the motion made by Councillor Haslett-Theall regarding a request for a transit report be deferred to later in the meeting when the line by line adjustments to the budget have been considered.

CARRIED

*Councillor Haslett-Theall resumed the chair.*

### **RECESS**

*The committee recessed at 2:31 p.m. and resumed at 2:49 p.m.*

Moved by Councillor Elgar

1. That the staff report dated February 14, 2023, entitled *2023 Operating and Capital Budget Deliberations* from the Finance Department, be received.
2. That the 2023 recommended operating budget as presented in the 2023 Budget and Business Plans document be approved, subject to the following adjustments:
  - a. That \$10,000 be added to the Santa Claus parade budget;
  - b. That \$20,000 be added for the Pink Project for women's washroom products;
  - c. That \$80,000 be added for enhanced sidewalk clearing service along reconstructed Lakeshore Road within

Downtown BIA as set out in Figure 1 – Area #1 of Appendix G of the February 14, 2023 staff report entitled *2023 Operating and Capital Budget Deliberations*;

- d. That patio permit fees for 2023 be waived and any lost revenue be offset with a transfer from the Tax Stabilization reserve;
- e. That \$18,000 be added for a communication/education plan on illegal dumping of household waste in park waste receptacles;
- f. That \$20,000 be added to the Parks budget for maintenance, supplies and utilities for a winterized washroom location;
- g. That \$8,300 be added to the Parks budget for winter control and walkway lighting at Holton Heights Park;
- h. That \$500,000 be added and transferred to the Capital Reserve for ATMP and traffic calming initiatives;
- i. That \$550,000 in revenue loss be included in the Transit budget for the youth free ride program with \$275,000 in 2023 funded from the Tax Stabilization reserve;
- j. That \$540,000 in revenue loss be included in the Transit budget for the seniors free ride program with \$270,000 in 2023 funded from the Tax Stabilization reserve;
- k. That \$73,000 be added for an intergovernmental affairs position (part year) in Office of the Mayor and Council;
- l. That \$22,000 in engagement postage/distribution costs be added in Office of the Mayor and Council;
- m. That \$75,000 be added for a Revenue and Taxation coordinator (part year);
- n. That \$35,000 be added for the Community Activation Grant; and
- o. That \$84,500 be added for a Natural Heritage Planner (part year).

3. That the 2023 recommended capital budget as presented in the 2023 Budget and Business Plans document be approved, subject to the following adjustments:
  - a. That the proposed 2023 capital budget and forecast for project 54212301 Capital Lease for Charging Infrastructure be amended to budget \$4.2 million in 2023 and \$45.8 million over 2023-2032, funded from the Capital Reserve for the Energy Infrastructure Contract (EIC) capital lease payments;
  - b. That the 2023 capital budget be amended to add a new capital project for the Transit facility expansion to support the charging infrastructure needs in the amount of \$18 million, funded through debt;
  - c. That \$100,000 be added to project 63102301 Streetscape Study funded from the Capital Reserve to expand the streetscape design to include Bronte District;
  - d. That \$430,000 be added to project 52292201 Bronte Outer Harbour Concrete Plaza rehab from the Capital Reserve for repairs to the concrete plaza;
  - e. That a new project be added for \$84,000 funded from the Capital Reserve to install walkway lighting from Holton Heights Drive to the rear property lines of 1300-1306 Kensington Park Drive;
  - f. That project 52292301 Parking Lot Resurfacing - Bronte Outer Harbour and related capital levy funding in the amount of \$664,200 be removed from the 2023 capital budget;
  - g. That the funding in another project in the 2023 capital budget be adjusted to replace \$664,200 in capital reserve funding with \$664,200 in capital levy funding;
  - h. That \$14,300 be added and funded from the Capital Reserve for winterization of one washroom location; and
  - i. That \$18,000 be added and funded from the Capital Reserve for surveillance cameras to be installed at a winterized washroom location.
4. That the Town of Oakville 2023 net levy request of \$239,592,300 be approved resulting in a 6.10% increase for the town and

representing an approximate 3.80% overall residential tax rate increase, and that the Treasurer be authorized to confirm and adjust these amounts if required, prior to Council's approval of the Budget on February 27, 2023.

5. That any surplus or deficit resulting from a difference in the actual assessment growth from the budgeted assessment growth be transferred to/from the Tax Stabilization reserve.
6. That the rates and fees established in the rates and fees schedule attached as Appendix A to the January 10, 2023 report from the Finance Department be approved for implementation on March 01, 2023.
7. That amendments to existing by-laws containing fees be presented directly to Council for approval as required.
8. That the remaining Appendices B to BB in the staff report dated February 14, 2023 from the Finance department be received.
9. That the 2023 Budget Committee convene in April to debrief the 2023 budget process and provide recommendations for staff's consideration and that staff report back to the 2024 budget committee meeting in June.

CARRIED

**6. Confidential Discussion Item(s)**

There were no confidential discussion items.

**7. Adjournment**

Moved by Councillor O'Meara

That this meeting be adjourned.

CARRIED

The meeting adjourned at 2:59 p.m.