

## **Oakville Public Library Board**

### **MINUTES**

**Date:** May 26, 2022  
**Time:** 7:00 p.m.  
**Location:** Virtual Meeting

**Board Members Present:** Councillor Knoll, Chair

Councillor Haslett-Theall  
Steven Bright  
Bill Smith  
Susan Fanelli  
Andrew Cashman

**Regrets:** Pankaj Sardana

**Staff Present:** T. Wong, CEO of Oakville Public Library  
J. Moncada, Director of Innovation and Integration  
S. Dinu, Director of Customer Experience  
T. Agnew, Manager of Human Resources  
B. Wiersma, Senior Financial and Policy Analyst  
J. Warren, Council and Committee Services

**A meeting of the Oakville Public Library Board was held on May 26, 2022, in the Council Chamber of the Oakville Municipal Building, 1225 Trafalgar Road, commencing at 7:00 p.m.**

---

#### **1. Regrets**

As noted above.

#### **2. Declarations of Pecuniary Interest**

No declarations of pecuniary interest were declared.

#### **3. Confirmation of Minutes of the Previous Regular Meeting of the Board**

**3.1 Minutes of the Regular Meeting of the Board, APRIL 28, 2022**

Moved by Andrew Cashman

Seconded by Councillor Haslett-Theall

That the minutes of the regular meeting and closed meeting of the Oakville Public Library Board dated April 28, 2022, be approved.

CARRIED

**4. Consent Item(s)**

**4.1 Oakville Public Library (OPL) Board Key Agenda Items - May 26, 2022**

Moved by Susan Fanelli

Seconded by Steven Bright

That the OPL Board Key Agenda Items report be received for information.

CARRIED

**4.2 Health and Safety Report – May 26, 2022**

Moved by Susan Fanelli

Seconded by Steven Bright

That the Health and Safety report be received for information.

CARRIED

**5. Confidential Consent Item(s)**

There are no confidential consent items.

**6. Discussion Item(s)**

**6.1 Comprehensive Financial Report at March 31, 2022**

Moved by Susan Fanelli

Seconded by Bill Smith

That the Comprehensive Financial Progress Report as of March 31, 2022, be received.

CARRIED

## **6.2 Performance and Measures Report Q1 2022**

The Board would like to see a comparison to 2019 and pre-COVID levels.

Moved by Councillor Haslett-Theall

Seconded by Susan Fanelli

1. That that Performance and Measures Report Q1 2022 be received for information.
2. That the report be redrafted with 2019 as a benchmark and circulated at the next board meeting.

CARRIED

## **6.3 Disconnecting from Work Procedure**

Moved by Andrew Cashman

Seconded by Bill Smith

That the new Disconnecting from Work Procedure (HR-MNG-002-15) be received for information.

CARRIED

## **6.4 2022 CEO Goals- Q2 Update – May 26, 2022**

The Board inquired about the organizational impact of the talent strategy. Tara Wong, CEO OPL advised that talent management is a challenge right now, noting that OPL is a smaller organization and that it isn't always possible to give people the growth opportunities within the timeframe they are looking for. Ms. Wong also noted that there has been a sizeable amount of internal movement which creates additional vacancies and can take months to sort out.

Moved by Councillor Haslett-Theall

Seconded by Bill Smith

That the 2022 CEO Goals – Q2 Update report be received for information.

CARRIED

## **6.5 CEO Update – May 26, 2022**

Responding to questions from the Board staff advised that nobody was injured and no facilities were damaged as a result of the May 21 storm.

The strategic plan will fully launch within the next couple weeks and community partners will be sent a copy of the plan. The Board would like Council to be kept in the loop with distribution.

Staff clarified that as a result of the Sixteen Mile Relocation RFP having no bidders, the alternative option was to allow the company who assisted in the planning process to proceed with the project.

Moved by Councillor Haslett-Theall

Seconded by Bill Smith

That CEO Update report be received for information.

CARRIED

**7. Confidential Discussion Item(s)**

There are no confidential discussion items.

**8. New Business**

There was no new business.

**9. Date and Time of Next Meeting**

Thursday, June 23, 2022

Virtual Meeting - 7:00 p.m.

**10. Adjournment**

Moved by Steven Bright

Seconded by Bill Smith

That this meeting be adjourned.

CARRIED

The meeting adjourned at 7:47 p.m.