

# REPORT

## Oakville Public Library Board

October 27, 2022

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**FROM:** Oakville Public Library

**DATE:** October 18, 2022

**SUBJECT:** Health and Safety Report – October 27, 2022

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### RECOMMENDATION:

That the Health and Safety report be received for information.

### KEY FACTS:

The following are key points for consideration with respect to this report:

- There was one time loss incident to report for the month of September 2022.
- To date, Oakville Public Library (OPL) has seen an increase in incidents in 2022 as we have resumed standard operations as compared to 2020 and 2021.
- OPL will continue to monitor staff injuries/incidents to identify trends and to maintain a safe and healthy workplace.

### BACKGROUND:

OPL is reporting one loss time incident for September 2022. The incident has been reviewed by OPL management and no action was required to resolve the incident.

The reporting period is from January 1 – September 31 for each of the years indicated below.

Staff Injuries			
	2020	2021	2022
No Time Loss	5	6	11
Time Loss	1	0	2
<b>Total Injuries for the Reporting Period</b>	<b>6</b>	<b>6</b>	<b>13</b>
<b>Annual Total Injuries*</b>	<b>8</b>	<b>6</b>	<b>13</b>

*\*Total annual injuries for 2022 is based on year-to-date (reporting period).*

### **Joint Health & Safety Committee**

The Joint Health & Safety Committee (JHSC) meets regularly to identify potential health and safety issues and bring them to the employer's attention and kept informed of health and safety developments in the workplace by the employer. Key items from the October 6, 2022 meeting included a discussion on fire drill process for stand-alone locations, review of incidents/illness related to staff & public to discuss trends and a review of H&S procedures on bomb threats.

The next Joint Health & Safety Committee monthly meeting will be held on virtually on October 7, 2022.

### **APPENDICES:**

N/A

Prepared by:  
Tricia Agnew, Human Resources Manager

Submitted by:  
Tara Wong, CEO