

# HERITAGE PERMIT

## Application Form

*Submit form to Heritage Planning staff. Please use ink or complete fillable PDF. The completeness of the application is to be determined by staff. A notice of receipt will be provided to the applicant upon the submission of a complete application.*

Policy Planning & Heritage  
Planning Services Department  
Town of Oakville

### A – Property and Applicant Information

**Property Address:** 400 Trafalgar Road

**Owner Contact Information:**

**Agent Contact Information (if applicable):**

**Name:** John Kozen

**Company Name:** JM Kozen Design Associates

**Address & Postal Code:** 37-3333 New Street Burlington, Ont. L7N1N1

**Phone:** 416-726-3020

**E-mail:** jkozen@cogeco.ca

### B – Heritage Permit Application Summary

☒ Alterations to Building      ☒ New Construction      ☐ Landscaping      ☐ Demolition

Clearly describe the changes you are undertaking to alter the property (attach additional page(s) if needed):

1. Restore existing front elevation.

2. Restore existing front lead frame glass windows. Replace existing 2nd floor dormer with new wood frame windows.

3. Convert existing single garage to living space and renovate existing home interior

4. Add new 2 Car garage and connecting second entrance foyer from new drive and add living space above new garage.

5. New extension to match existing architecture style and form but with board and batten siding.

6.

## C – Review of Heritage Guidelines

Explain the reasons for undertaking the alterations and describe how the proposal is consistent with the Part IV individual designating by-law, the Part V District Plan or the CHL Conservation Plan:

The new home owners would like to update the interiors to accomodate there growing family and provide a in-law suite above the new garage. In doing so we would like to restore the existing front elevation by repairing the windows and moldings and architectural features. Further to this, we propose to match the original architectural style with matching forms and decoritive features but providing different exterior finishes (Board and Batten) for the proposed extension.

## D – Other Required Approvals

Please state if the proposal in this heritage permit application will also require approvals for the following:

|                  |                                         |                                        |
|------------------|-----------------------------------------|----------------------------------------|
| Building Permit  | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            |
| Minor Variance * | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO |
| Site Plan        | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO |
| Site Alteration  | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO |
| Sign Permit      | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO |
| Tree Removals    | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            |

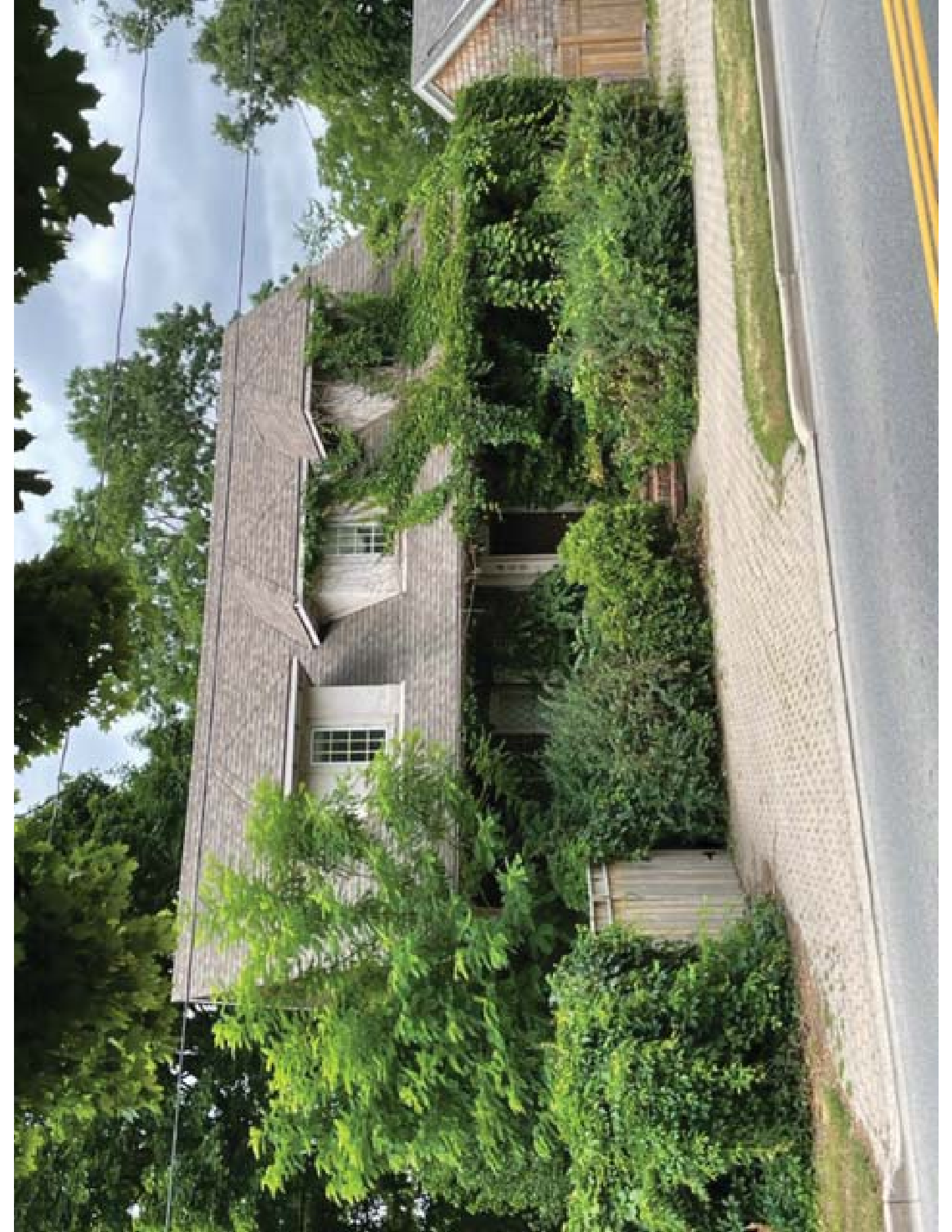
\*Prior to submission of your heritage permit application, any relevant minor variance application must have been submitted and confirmed on a Committee of Adjustment meeting agenda. The Committee of Adjustment must make a decision on the variance(s) before the heritage permit will be considered by the Heritage Oakville Advisory Committee.

If Yes, please describe the application for all required approvals listed above:

Building permit for proposed addition and Garage.  
Three small trees removed at south propoerty line.

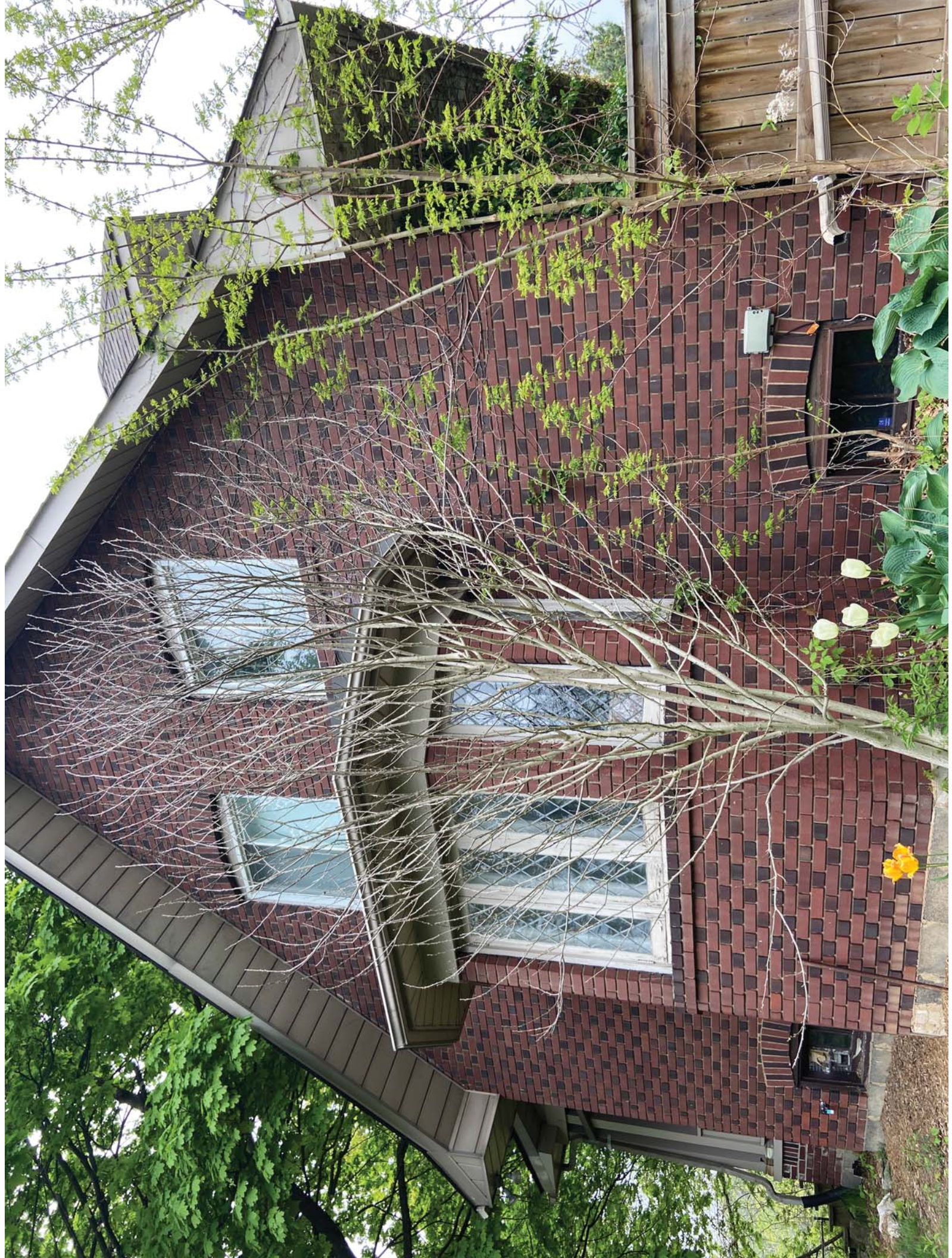
**E – Product and Manufacturer Details (fill in all applicable information)**

| Item(s) to be changed             | Indicate if material is <i>new</i> or <i>existing</i>                                         | Indicate type of material                      | Indicate colour   | Other product details |
|-----------------------------------|-----------------------------------------------------------------------------------------------|------------------------------------------------|-------------------|-----------------------|
| Cladding<br>(Siding, brick, etc.) | Restored existing brick where required.<br>Board and Batten siding on new.                    | Wood board and Batten stained on addition only | Warm Grey         |                       |
| Roof                              | Ashphalt shingles<br>New                                                                      | Ashphalt Shingles                              | To Match existing |                       |
| Foundation Walls                  | New                                                                                           | Poured Concrete                                | Grey              |                       |
| Trim                              | Existing trim and corbels re-finished<br>Matched corbels on soffits on addition               | Wood and Painted to match                      | White to match    |                       |
| Doors                             | Existing front door re-finished.<br>New front to match                                        | Painted Wood                                   | White to match    |                       |
| Windows                           | Restored Lead Glass as required on first floor.<br>New second storey replacements at dormers. | Painted Wood                                   | To match existing |                       |
| Porch                             |                                                                                               |                                                |                   |                       |
| Fencing                           |                                                                                               |                                                |                   |                       |
| Landscaping                       | Paver drive.<br>Re-claimed soft landscaping a street and sides                                | Stone and Grass                                | Grey Pavers       |                       |
| Other                             |                                                                                               |                                                |                   |                       |







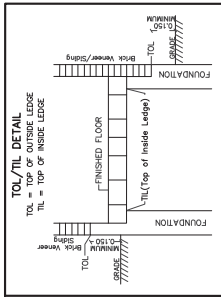
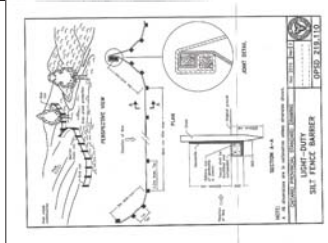












1. ALL EXISTING TREES WHICH ARE TO REMAIN SHALL BE FULLY PROTECTED PRIOR TO THE COMMENCEMENT OF CONSTRUCTION.
2. THE PROTECTIVE FENCING SHALL BE INSTALLED AND MAINTAINED TO THE ENTIRE DURATION OF THE BUILDING PERIOD. GROUPS OF TREES AND OTHER SIGNIFICANT FEATURES SHALL BE IDENTIFIED AND PROTECTED BY FENCING WITH THE FOLLOWING WARNING SIGNS: "CAUTION: TREES AND OTHER SIGNIFICANT FEATURES ARE LOCATED HEREIN. UNDESIRABLE DAMAGE TO TREES AND OTHER SIGNIFICANT FEATURES WILL BE SUITABLE FOR PROSECUTION."
3. THE PROTECTIVE FENCING SHALL BE REMAIN UNDISTURBED AND SHALL BE MAINTAINED IN GOOD ORDER THROUGHOUT THE CONSTRUCTION PERIOD.
4. NO RIGGING CABLES SHALL BE WAPPED AROUND OR INSTALLED IN TREES OR SURPLUS SOIL EQUIPMENT, DEBRIS OR MATERIALS SHALL NOT BE ALLOWED TO REMAIN IN OR NEAR THE PROTECTED AREAS.
5. EXISTING TREES AND OTHER SIGNIFICANT FEATURES SHALL BE IDENTIFIED, PLANNED TO CONTAMINANTS WILL BE DUMPED OR FLUSHED WHERE FEEDER ROOTS OF TREES EXIST.
6. IT IS NECESSARY TO PREVENT AGENTS SHALL TAKE VERY PRECAUTION TO PREVENT DAMAGE TO TREES AND SHRUBS TO BE RETAINED.
7. WHERE LIMS OR PORTIONS OF TREES ARE REMOVED TO ACCOMMODATE CONSTRUCTION, THE REMOVED PORTIONS SHALL BE REINSTALLED IN ACCORDANCE WITH ACCEPTED ARBORICULTURAL PRACTICE.
8. WHERE ROOT SYSTEMS OF PROTECTED TREES ARE EXPOSED DIRECTLY TO, AND THE AREA BACKFILLED WITH APPROPRIATE MATERIAL TO PREVENT DESICCATION.
9. WHERE NECESSARY, THE TREES WILL BE GIVEN AN OVERLAY PRUNING TO RESTORE THE BALANCE BETWEEN ROOTS AND TOP GROWTH OR TO RESTORE THE BALANCE BETWEEN ROOTS AND TOP GROWTH OR TO RESTORE THE BALANCE BETWEEN ROOTS AND TOP GROWTH.
10. F GRASSES AROUND TREES TO BE PROTECTED ARE USUALLY TO CHANGE THE OWNER SHALL BE REQUIRED TO TAKE SUCH PRECAUTIONS AS DRY MOWING, RETAINING WALLS AND ROOT FENCING TO THE SATISFACTION OF THE ENGINEER.

[illegible]

| TOPOGRAPHIC PLAN OF | BOUNDARY NOTE | DISTANCE NOTE | LEGEND | TOPOGRAPHIC LEGEND | UNDERGROUND SERVICES NOTE | DATE |
|---------------------|---------------|---------------|--------|--------------------|---------------------------|------|
|                     |               |               |        |                    |                           |      |

NOTES:

[illegible]

PROJECT:

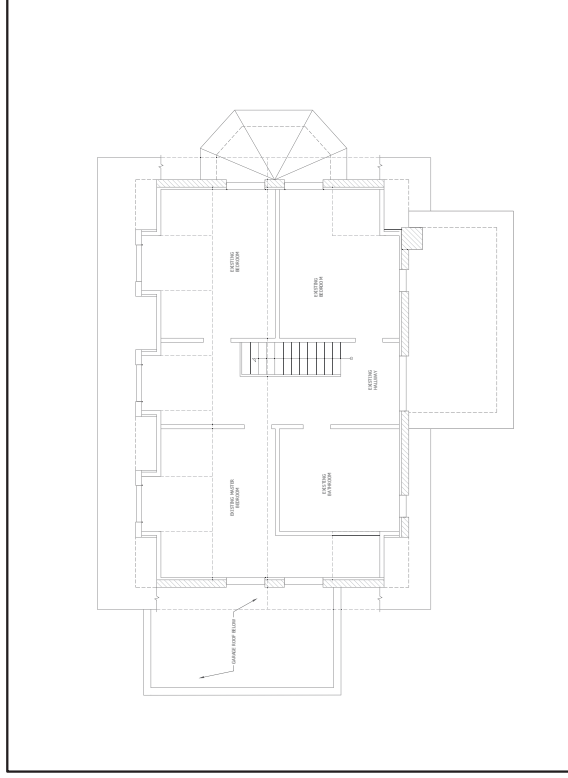
**SCHNEIDER RESIDENCE**  
ADDITION AND RENOVATIONS  
400 TRAFALGAR ROAD  
OAKVILLE ONTARIO

**DRAWINGS:**

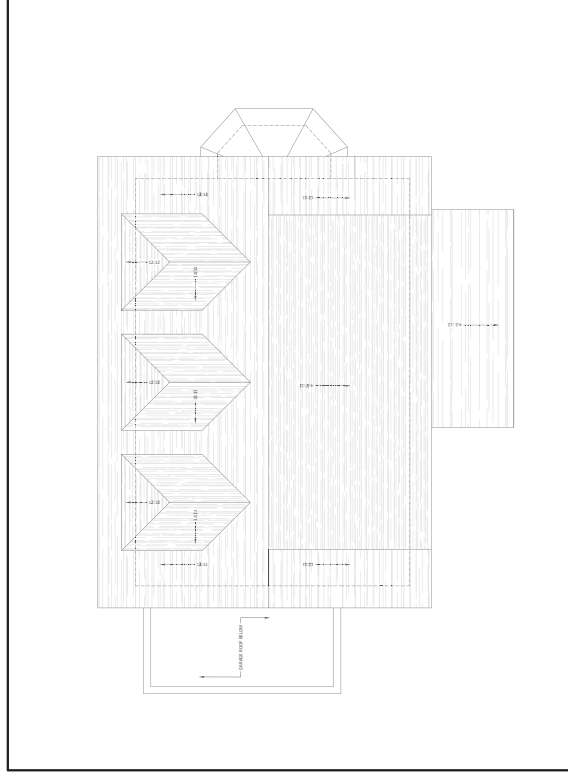
## EXISTING PLANS

|               |            |
|---------------|------------|
| PROJECT NO.   | 110-22     |
| FILE:         |            |
| DRAWN BY:     |            |
| SCALE:        |            |
| ISSUE DATE 1: | 2022-08-15 |
| ISSUE DATE 2: | 2020-03-18 |
| ISSUE DATE 3: | 2020-03-18 |
| SHEET:        |            |

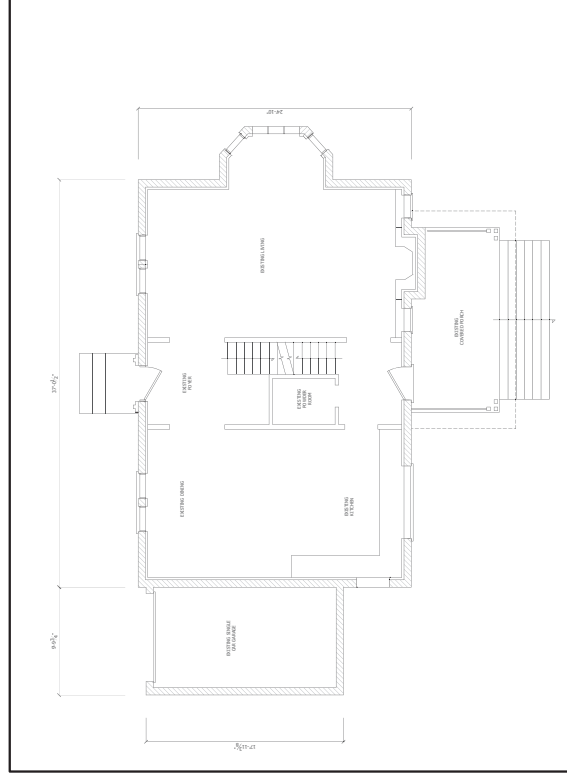
### A1.1



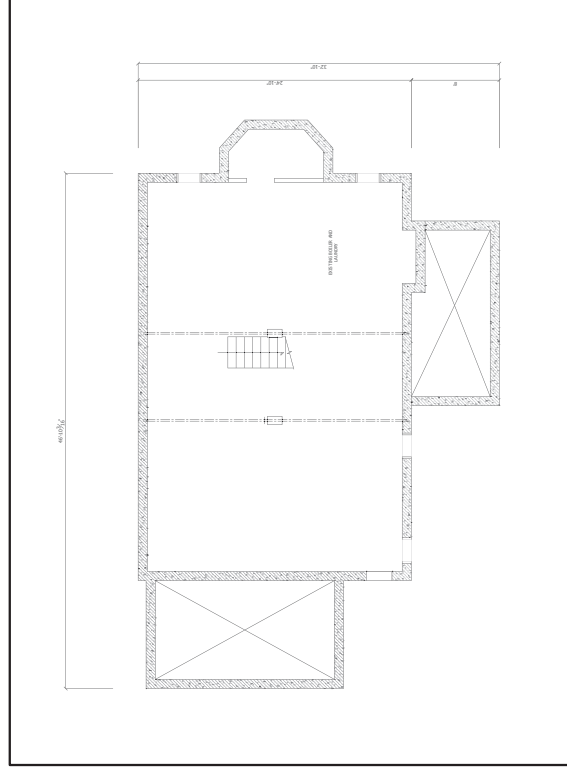
3 Existing 2nd Floor Plan  
Scale: 1/4"



4 Existing Roof Plan  
Scale: 1/4"



2 Existing 1st Floor Plan  
Scale: 1/4"



1 Existing Basement Floor Plan  
Scale: 1/4"





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NOTES:

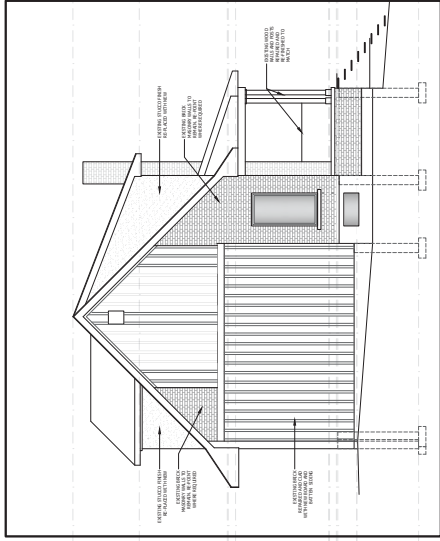
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PROJECT: SCHNEIDER RESIDENCE  
ADDITION AND RENOVATIONS  
400 TRAFALGAR ROAD  
OAKVILLE ONTARIO

**DRAWINGS:**

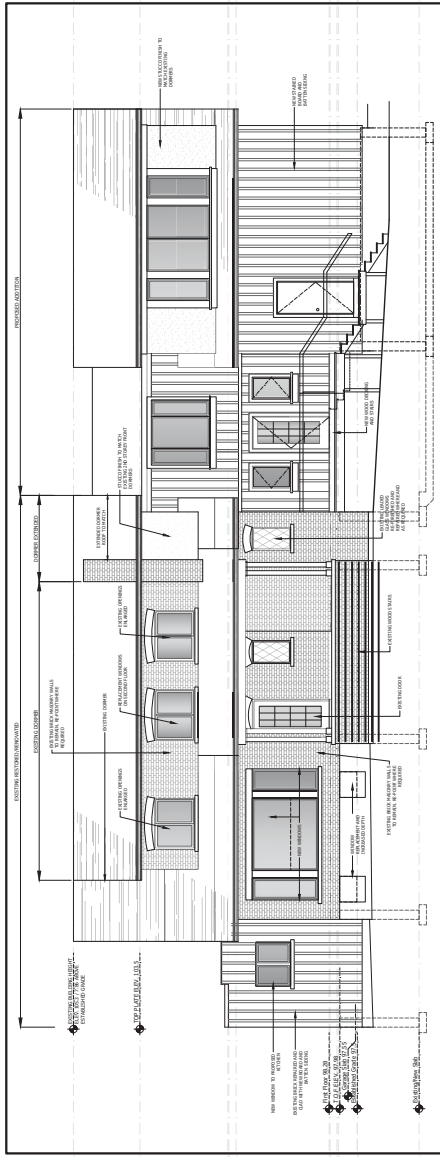
**ELEVATIONS**

|               |            |
|---------------|------------|
| PROJECT NO.   | 110-22     |
| FILE:         |            |
| DRAWN BY:     |            |
| SCALE:        |            |
| ISSUE DATE 1: | 2022-08-22 |
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| ISSUE DATE 3: | 2020-03-18 |
| SHEET:        |            |



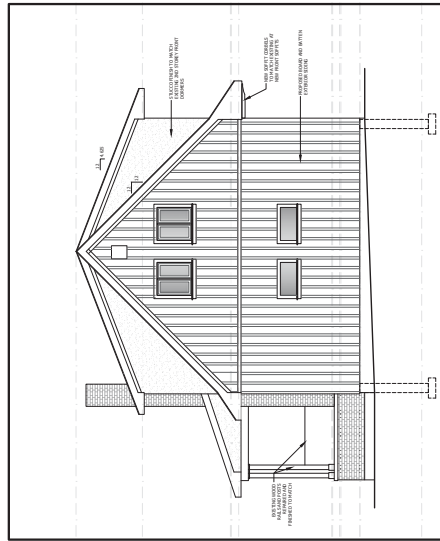
4 NORTH ELEVATION

Scale: 3/16" = 1'-0"



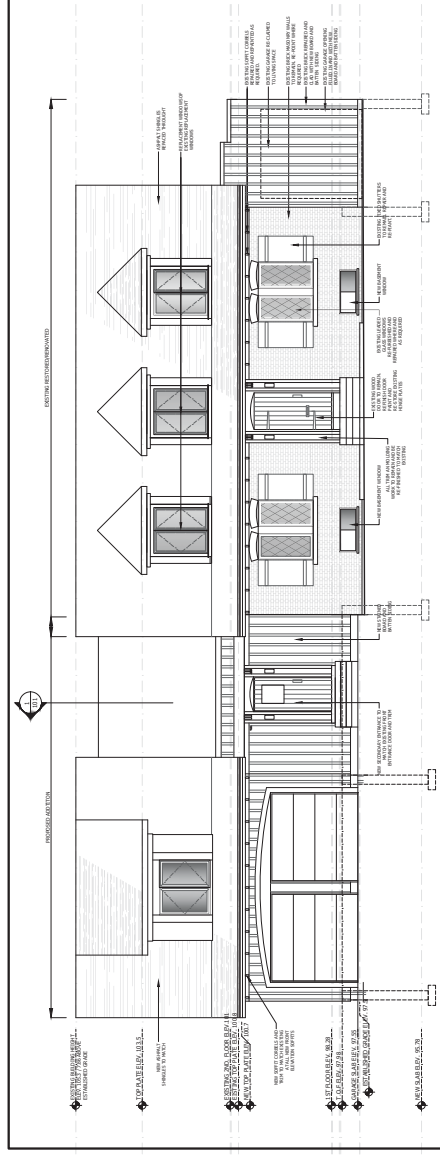
REAR ELEVATION

Scale:  $3/16" = 1'-0"$



3 SOUTH ELEVATION

Scale:  $3/16'' = 1'-0''$



1 FRONT ELEVATION

Scale:  $3/8" = 1'-0"$ 

Scale: 3/16" = 1'-0"