

# REPORT

## Oakville Public Library Board

**Meeting Date: July 28, 2022**

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**FROM:** Oakville Public Library

**DATE:** July 19, 2022

**SUBJECT:** Election Related Resources Policy – July 28, 2022

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### **RECOMMENDATION:**

That the updated Election Related Resources Policy be approved.

### **KEY FACTS:**

The following are key points for consideration with respect to this report:

- The Election Related Resources Policy was last approved in May 2018 and is due for review in 2022.
- The policy is based on the Town of Oakville's Election's Policy and Use of Corporate Resources during Municipal Elections Procedure.
- The updated policy removes reference to use of library equipment (such as phones) as this is managed by the Town and governed under their policy/procedures.
- At the June 23 Board Meeting, the Board asked that the policy be reviewed with Clerk's to ensure updated information is reflected in the policy.

### **BACKGROUND:**

The Election Related Resources Policy was last approved by the OPL Board in May 2018. It is scheduled for review every four years.

### **COMMENT/OPTIONS:**

As part of the Town's review of their Use of Corporate Resources during Municipal Elections procedure, updates were made to the '*Use of Corporate Identifiers and Resources*' section to clarify that registered candidates can use images that contain corporate branding etc. as long as the photo/video was taken in a public space and was not produced by the Town affiliates. Oakville Public Library (OPL)'s Election Related Resources Policy has been updated to match.

The section related to candidate use of library resources (such as library issued phones) was removed as this type of equipment is provided and managed by the Town of Oakville.

Other minor wording changes were made to increase clarity and are highlighted in Appendix A.

**APPENDICES:**

Appendix A – Election Related Resources Policy (2022)

Appendix B – Election Related Resources Policy (2018)

Prepared and Submitted by:  
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