

REPORT

Oakville Public Library Board

July 28, 2022

FROM: Oakville Public Library

DATE: July 19, 2022

SUBJECT: Health and Safety Report – July 28, 2022

RECOMMENDATION:

That the Health and Safety report be received for information.

KEY FACTS:

The following are key points for consideration with respect to this report:

- There are four incidents to report for the month of June 2022. This includes three no time loss incident and one time loss incident.
- To date, Oakville Public Library (OPL) has seen an increase in incidents in 2022 as we have resumed pre-COVID operations compared to 2020 and 2021.
- OPL will continue to monitor staff injuries/incidents to identify trends and to maintain a safe and healthy workplace.

BACKGROUND:

OPL is reporting three no loss time incidents and one lost time incident for June 2022. The incident resulting in loss time was due to ergonomics. The employee was offered modified duties and returned back to work. The three no loss time incidents were two incidents of minor first aid and one incident of ergonomics. All incidents have been reviewed by OPL management and corrective actions were implemented as required.

For the 2022 incidents to date, there are no trends related to type of injury/illness or location of incidents. The breakdown of incidents are indicated below.

Type of Injury/Illness	
Slip/Fall	2
Ergonomics	2
Minor first aid	6

The reporting period is from January 1 – June 30 for each of the years indicated below.

Staff Injuries			
	2020	2021	2022
No Time Loss	4	6	9
Time Loss	1	0	1
Total Injuries for the Reporting Period	5	6	10
Annual Total Injuries*	8	6	10

**Total annual injuries for 2022 is based on year-to-date (reporting period).*

Joint Health & Safety Committee

The Joint Health & Safety Committee (JHSC) meets regularly to identify potential health and safety issues and bring them to the employer's attention and kept informed of health and safety developments in the workplace by the employer. Key items from the June 30, 2022 meeting included the continuing practice of reviewing H&S procedures and discussion on recent incident reports related to the public.

The next JHSC monthly meeting will be held on virtually on September 29, 2022. The JHSC does not meet in the summer due to vacation scheduling, but workplace inspections continue to occur monthly.

APPENDICES:

N/A

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