

REPORT

Oakville Public Library Board

June 23, 2022

FROM: Oakville Public Library

DATE: June 14, 2022

SUBJECT: Health and Safety Report – June 23, 2022

RECOMMENDATION:

That the Health and Safety report be received for information.

KEY FACTS:

The following are key points for consideration with respect to this report:

- There is one no time loss incident to report for the month of May 2022.
- To date, Oakville Public Library (OPL) is reporting the same number of staff injuries/incidents compared to the previous years in the same reporting period.
- OPL will continue to monitor staff injuries/incidents to identify trends and to maintain a safe and healthy workplace.

BACKGROUND:

OPL is reporting one no loss time incidents for May 2022. The incident required minor first aid. The incident has been reviewed by OPL management and no action is required to resolve the incident.

For the 2022 incidents to date, there are no trends related to type of injury/illness or location of incidents. The breakdown of incidents were 2 slips/falls and 4 minor first aid.

The reporting period is from January 1 – May 31 for each of the years indicated below.

Staff Injuries			
	2020	2021	2022
No Time Loss	4	6	6
Time Loss	1	0	0
Total Injuries for the Reporting Period	5	6	6
Annual Total Injuries*	8	6	6

**Total annual injuries for 2022 is based on year-to-date (reporting period).*

Joint Health & Safety Committee

The Joint Health & Safety Committee (JHSC) meets regularly to identify potential health and safety issues and bring them to the employer's attention and kept informed of health and safety developments in the workplace by the employer. Key items from the May 26, 2022 meeting included the welcoming of new members to the committee and a review of H&S procedures on Workplace Injuries & Illness and Worksite/Process Analysis. As well, there was a discussion on additional no smoking/vaping signage on the property due an incident in a public washroom.

The next Joint Health & Safety Committee monthly meeting will be held on virtually on June 30, 2022.

APPENDICES:

N/A

Prepared by:
Tricia Agnew, Human Resources Manager

Submitted by:
Tara Wong, CEO