

**APPENDIX A –**  
**CONDITIONS OF DRAFT PLAN APPROVAL**

**Town File No.: 24T-22001/1314**  
**Draft Plan Dated**  
**on January 13, 2022**

**TOWN OF OAKVILLE CONDITIONS FOR FINAL APPROVAL AND  
FOR THE REGISTRATION OF THE DRAFT PLAN OF SUBDIVISION BY  
404072 ONTARIO LIMITED**

This approval applies to the draft plan of subdivision (24T-22001/1314) prepared by Korsiak Urban Planning dated January 13, 2022 containing 8 blocks and a public laneway. The conditions applying to the approval of the final plan for registration are as follows:

	<b>CONDITIONS TO BE MET PRIOR TO PRE-GRADING OR PRE-SERVICING</b>	<i><b>CLEARANCE AGENCY</b></i>
1.	That the owner shall prepare and implement a <b>tree preservation plan</b> , prior to site alteration, to the satisfaction of and the Development Services Department. Further, the owner shall not disturb or remove trees without written permission from the Town.	OAK (TE)
2.	That the Owner shall not install any municipal services on the site until the Owner has entered into a <b>Pre-servicing Agreement</b> or Subdivision Agreement with the Town. Pre-servicing may occur in accordance with the Town's pre-servicing policy.	OAK (TE)
3.	The Owner and/or their engineering consultants, shall arrange and hold a pre-construction meeting with the Transportation and Engineering Department and the contractor to review and discuss mitigation measures for all construction related impacts, including but not limited to mud tracking, dust suppression, truck routes and contractor/trades parking, material storage, stockpile location, working hours, noise mitigation, etc, prior to the commencement of topsoil stripping and earthworks. Prior to the Earthworks Pre-construction Meeting, a Site Alteration Permit from the Town must be secured by the Owner and perimeter erosion and sediment control measures must be installed. A second pre-construction meeting is also required prior to the commencement of any servicing works. Prior to the Servicing Pre-construction Meeting, a complete set of approved Engineering Plans is required.	OAK (TE)
	<b>CONDITIONS TO BE MET PRIOR TO MARKETING AND SALES</b>	
4.	That the Owner finalize and submit for approval a revised <b>Urban Design Brief</b> .	OAK (PS)
5.	The Owner shall submit elevation drawings (all facades), typical floor plans (all levels) including garage floor plans showing vehicle space and storage areas and typical lotting plans for all models on lots not subject to Site Plan Approval to Planning Services Urban Design staff for review and approval. Upon acceptance, these drawings shall be added as an Appendix to the Urban Design Brief. The Owner agrees that compliance with this condition is required prior to the Owner marketing or selling any such units.	OAK (PS)
6.	That the Owner shall select a <b>control architect</b> who shall ensure all development which is exempt from Site Plan Approval process, proceeds in accordance with the Town-approved Urban Design Brief. The Owner shall submit a letter to the Town from the selected control architect acknowledging the following: <ul style="list-style-type: none"> <li>i. a control architect has been retained for this subdivision and does not have any perceived or real pecuniary interests or conflicts with performing the required duties;</li> <li>ii. the control architect acknowledges the final Urban Design Brief prepared for this subdivision and agrees to implement the same;</li> </ul>	OAK (PS)

	<ul style="list-style-type: none"> <li>iii. the control architect is responsible for ensuring the Town-approved models, as appended to the Urban Design Brief, will be sited in accordance with the Urban Design Brief direction;</li> <li>iv. the control architect will ensure that any sold units meet the design direction and criteria of the Town-approved Urban Design Brief, prior to submitting for building permit review; and,</li> <li>v. the control architect will discuss with Town staff any identified issues</li> <li>vi. the control architect will submit stamped/signed drawings with the building permit application in accordance with the foregoing.</li> </ul>	
<p><b>CONDITIONS TO BE MET PRIOR TO INITIATING SALES PROGRAMME</b></p> <p><b>NEIGHBOURHOOD INFORMATION MAPPING</b></p>		
<p>7.</p>	<p>The developer shall prepare a preliminary neighbourhood information map for the subdivision, to the satisfaction of the Town’s Director of Planning Services. The Map is to be posted in a prominent location in each sales office from where homes in the subdivision are being sold <u>and included within the individual purchase and sale agreements</u>. The Map shall include the location and type of parks, open space / valleyland and walkways, a general description of their proposed facilities as well as the following information:</p> <ul style="list-style-type: none"> <li>a) All approved street names,</li> <li>b) The proposed land uses within the subdivision based on the draft approved plan,</li> <li>c) The immediately surrounding existing and proposed land uses and potential building heights,</li> <li>d) For any DUC/TUC or mixed use blocks include the min/max heights permitted within the Zoning By-law including any development file numbers if applications for these blocks are under review,</li> <li>e) Where applicable, a statement indicating that place of worship and school sites may be used for residential uses if they are not acquired for their original purpose within the time period specified in the subdivision agreement,</li> <li>f) Those lots or blocks that have existing and potential environmental noise constraints based on the noise feasibility study. Include all relevant warning clauses on the map,</li> <li>g) The approximate locations of noise attenuation walls and berms,</li> <li>h) The approximate locations and types of other fencing within the subdivision,</li> <li>i) Where parks and open space, stormwater management facilities and walkway / vista blocks / servicing blocks are located,</li> <li>j) The types and locations of village squares, parks, valley lands and other open space (i.e. passive or active) and a general description of their proposed facilities and anticipated level of maintenance,</li> <li>k) The locations of all anticipated Canada Post Community Mailboxes,</li> <li>l) The anticipated Transit routes through the subdivision,</li> <li>m) Garage Floor Plan for each unit type offered showing typical vehicle type accommodation, waste and yard care storage, and bicycle storage.</li> <li>n) The following standard notes: <ul style="list-style-type: none"> <li>1. “This map, and the following list, is intended to provide potential home buyers with general information about the neighbourhood</li> </ul> </li> </ul>	<p>OAK (PS)</p>

	<p>and the surrounding area. If you have specific questions, you are encouraged to call the Town's Planning Department during normal business hours which are 8:30 am to 4:30 pm, Monday to Friday."</p> <ol style="list-style-type: none"><li>2. "Please Note: this map is based on information available on _____ (month/year) and may be revised without notice to purchasers."</li><li>3. "The map shows that there will be several types of proposed and potential housing and building heights in the subdivision."</li><li>4. "Sites shown on the map for future schools, townhouses, parks, shopping etc. could have driveways anywhere along their street frontage."</li><li>5. "Some streets in this subdivision will be extended in the future and temporary access roads may be closed."</li><li>6. "There may be catch basins or utilities easements located on some lots in this subdivision."</li><li>7. "Some lots and blocks will be affected by noise from adjacent roads, and warnings will apply to purchasers."</li><li>8. "Some dwelling units are in proximity to commercial, institutional and/or school uses from which activities may at times be audible. The map shows that some of the lots affected by noise will be fitted with noise barriers and some of the homes will be provided with central air conditioning to allow bedroom windows to be closed if necessary due to the noise."</li><li>9. "Neighbourhood Park Block(s) _____ will be developed as an active park(s) and may contain play equipment, walkways, lighting, landscaping and passive use free-play areas. Residents close to Block(s) _____ may be disturbed by noise and lighting from the park. For detailed information pertaining to park or open space issues, please call the Town's Parks &amp; Open Space Department 905.845.6601 "</li><li>10. "Natural Heritage System, valleys, woodlots and stormwater management ponds in this subdivision will be left in a natural condition with minimal maintenance and no grass cutting, only periodic removal of debris. Residents adjacent to these blocks are requested to limit the use of pesticides and fertilizers to reduce adverse effects on the NHS."</li><li>11. "Community mailboxes will be directly beside some lots."</li><li>12. "Purchasers are advised that the final location of walkways in Blocks _____ may change without notice."</li><li>13. "School sites in this subdivision may eventually be converted to residential uses."</li><li>14. "Most streets contain on-street parking, and may be available for overnight parking, subject to parking permits."</li><li>15. "The completion of some dwellings in this subdivision may be delayed until after the completion of exterior finishes on the adjacent buildings."</li><li>16. "There may be Transit bus routes on some streets within this subdivision with stops beside some homes. Oakville Transit reserves the right to introduce transit services and facilities such as bus stops, shelters, pads and associated amenities on any municipal rights-of-way to provide effective service coverage."</li><li>17. "Boulevard trees will be planted according to Town standards</li></ol>	
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	<p>and a tree will not necessarily be located in front of every home. Purchasers are further advised that home builders are not permitted to charge a purchaser separately for the cost of trees, sodding, fencing and paving of the driveway apron. The Town will not reimburse purchasers, nor assist in any recovery of moneys paid, under any circumstance.”</p> <p>18. “The design of features on public lands may change. Builders' sales brochures may depict these features, however, the Town has no control over builders' sales brochures.”</p> <p>19. “Gates are not permitted in fences when lots abut the Natural Heritage System, a trail, valleyland, active park, woodlot or stormwater management pond.”</p> <p>20. “The Town's Zoning By-law regulates the width of driveways. Please do not have your driveway widened before inquiring about the permitted driveway width for your lot.”</p> <p>21. “Not all vehicle types can be accommodated on the proposed lots whether on the driveway or within a garage area. Check with your builder regarding the particular situation for the model and lot you intend to purchase.”</p> <p>22. “This community is subject to Architectural Control. Models available for sale have to be pre-approved by the Control Architect and certain models may not be available for some of the lots. Check with your builder regarding the particular situation for the model and lot you intend to purchase.”</p> <p>23. “Halton Region is responsible for household garbage, recycling and green bin collection. For further information, please call 311 or visit Halton.ca”</p> <p>24. “For further general information on proposed and existing land use, please call the Town’s Planning Department 905.845.6601.”</p> <p>25. “For detailed grading and berming information, please call the Town’s Development Services Department 905.845.6601”</p> <p>The developer shall ensure that each builder selling homes within the subdivision:</p> <p>a) provides prospective purchasers with a “Notice to New Home Purchasers” from the Town in the prescribed format that includes all of the notes required on the neighbourhood information maps, and, attaches a copy of the most up-to-date neighbourhood information map to each offer of purchase and sale agreement.</p>	
<b>CONDITIONS TO BE MET PRIOR TO FINAL APPROVAL / REGISTRATION</b>		
8.	That the Owner shall provide confirmation to the satisfaction of the Town’s Finance Department that <b>all outstanding property taxes</b> and outstanding debts have been paid prior to plan registration.	OAK (F)
9.	That the Owner shall provide the Town with a <b>letter from the Trustee</b> confirming that the Owner is in compliance with the Cost Sharing Agreement and s.4.7 of the North Oakville East Master Parkland Agreement prior to the release for registration of each phase of the plan of subdivision.	OAK (PS)
10.	That the Owner enter into a standard form <b>subdivision agreement</b> to the satisfaction of the Town to address all matters related to the financial and construction obligations and build out of the subdivision, including but not limited to, development charge reimbursements, works to be completed on behalf of the Town, subdivision assumption and maintenance and monitoring of stormwater management facilities, Transcanada Pipelines Limited (TCPL) requirements, homeowner warning clauses, etc.	OAK(PS) (TE)

11.	That the Owner shall provide a <b>certificate signed by the surveyor</b> and the Owner stating that the plan proposed to be submitted for registration is the same as the latest (most recent) draft approved plan and, if the plans are not the same, that any differences between the proposed registered plan and the latest draft plan are accepted by the Town.	OAK (TE)
12.	The Owner shall distribute in a manner satisfactory to the Town a <b>communication strategy and information package</b> to be available in the sales office and to be provided to all prospective purchasers. The homeowners' information booklet shall be supplied by the Town and entirely financed by the Owner.	OAK (TE)
13.	That the Owner shall <b>dedicate all lands to be conveyed to the Town</b> free of charge and with clear title (free and clear of encumbrances) and any necessary easements. A Certificate of Title shall be provided, in a form satisfactory to the Town, Region or other authority.	OAK (PS, TE)
14.	That the owner prepare and agree to <b>implement the following studies</b> to the satisfaction of the Town (and the Regional Municipality of Halton where applicable): <ul style="list-style-type: none"> <li>• Traffic Impact Study including any required updates</li> <li>• Traffic and Parking Management Plan</li> <li>• Street Signage and Pavement Marking Plan</li> <li>• Functional Design Study</li> <li>• Composite Utility Plan</li> <li>• Erosion, Sediment, Dust Mitigation Plan</li> <li>• Neighbourhood Information Map</li> </ul>	OAK (TE)(T) RMH (LPS)
15.	That the Owner shall provide <b>digital copies of the registered plan of subdivision</b> with the following coordinate system UTM NAD 83 Zone 17 to the Regional Municipality of Halton and the Town of Oakville.	OAK (TE) RMH (LPS)
16.	That the Owner shall provide the Town, together with the final plan, a list of <b>lot and block widths, depths and areas</b> prepared by an Ontario Land Surveyor, to ensure all lot and blocks meet or exceed the minimum requirements of the approved Zoning By-law. The Owner shall agree to revise the draft plan as required in order to comply with all provisions of the approved Zoning By-law.	OAK (Z)
17.	That all <b>public streets</b> within the subdivision be named to the satisfaction of the Engineering and Construction Department and in accordance with <b>Street Names for Public Roads</b> procedure.	OAK (EC)
18.	That prior to registration of the plan, the Owner's surveyor shall submit to the Town <b>horizontal co-ordinates of all boundary monuments</b> . These co-ordinates are to be based on 6 degree UTM Projection, NAD83 Datum. Exemptions and alternatives to this can only be granted by the Engineering and Construction Department.	OAK (EC)
19.	That the Owner shall enter into a <b>subdivision agreement</b> and satisfy all requirements, financial and otherwise, of the Regional Municipality of Halton, including but not limited to, the phasing of the plan for registration, investigation of soil contamination and soil restoration, the provision of roads and the installation of water and sanitary sewer services, utilities and drainage works. This agreement is to be registered on title to the lands.	RMH (LPS)
20.	That the Owner shall prepare a <b>detailed engineering submission</b> to be submitted to the Region's Development Project Manager for review and approval prior to the preparation of the Regional subdivision agreement.	RMH (LPS)
21.	That the Owner acknowledges, in writing, that registration of all or part of this plan of subdivision may not take place until notified by the Region's Development Project Manager that: <ol style="list-style-type: none"> <li>a) sufficient <b>Water and Wastewater Plant</b> capacity exists to accommodate this development; and,</li> <li>b) sufficient <b>storage and pumping facilities</b> and associated infrastructure relating to both water and wastewater are in place.</li> </ol>	RMH (LPS)

22.	The Owner shall submit to the Planning Services Department six (6) folded copies of the final draft plan of subdivision along with applicable Land Registry Office J form for sign off. Upon acceptance, the town will forward these materials to the Region of Halton for final sign off.	RMH (LPS) OAK (PS)
23.	That the Owner shall provide the Town with evidence that satisfactory arrangements, financial and otherwise, have been made with Canada Post Corporation for the installation of <b>Community Mail Boxes</b> as required by Canada Post Corporation, prior to registration of the plan.	CP
24.	That the Owner shall provide Union Gas/Enbridge Gas the <b>necessary easements and/or agreements required by Union Gas/Enbridge Gas</b> for the provision of local gas services for this project, in a form satisfactory to Union Gas Limited.	UG/Enbridge
25.	The Owner shall confirm that <b>sufficient wire-line communication / telecommunication infrastructure</b> is currently available within the proposed development to provide communication / telecommunication service to the proposed development. In the event that such infrastructure is not available, the Developer is hereby advised that the developer may be required to pay for the connection to and/or extension of the existing communication / telecommunication infrastructure. If the Developer elects not to pay for such connection to and/or extension of the communication / telecommunication infrastructure, the Developer shall be required to demonstrate to the municipality that sufficient alternative communication / telecommunication facilities are available within the proposed development to enable, at a minimum, the effective delivery of communication/telecommunication services for emergency management services (i.e. 911 Emergency Services).	BC / Cogeco / Rogers
<b>CONDITIONS TO BE MET PRIOR TO FINAL APPROVAL/ REGISTRATION</b>  <b>NEIGHBOURHOOD INFORMATION MAP</b>		
26.	<p>The developer shall prepare a final neighbourhood information map, based on the final M-plan, and approved by the Town’s Director of Planning Services, to replace the preliminary neighbourhood information map in all affected sales offices. This map shall contain the following information:</p> <ul style="list-style-type: none"> <li>a) all of the information required on the preliminary map,</li> <li>b) the locations of all sidewalks and walkways,</li> <li>c) the locations of all rear yard catch basins and utilities easements on private property where applicable,</li> <li>d) the proposed locations of all above ground utilities, where known,</li> <li>e) the proposed locations of all bus stops,</li> <li>f) The proposed locations of all temporary mailboxes.</li> </ul> <p>The developer shall ensure that each builder selling homes within the subdivision:</p> <ul style="list-style-type: none"> <li>a) provides prospective purchasers with a “Notice to New Home Purchasers” from the Town in the prescribed format that includes all of the notes required on the neighbourhood information maps, and, attaches a copy of the most up-to-date neighbourhood information map to each offer of purchase and sale agreement.</li> </ul>	OAK (PS)
<b>CONDITIONS TO BE INSERTED INTO SUBDIVISION AGREEMENTS (Town and/or Regional Municipality of Halton)</b>		
27.	The Owner acknowledges that the Town may require <b>redline revisions</b> to the draft plan to ensure property alignment with existing or proposed lots, blocks, streets, and/or facilities on lands adjacent to this draft plan.	OAK (PS)
28.	That the Owner agrees to submit a revised <b>Planning Statistics Spreadsheet</b> to the satisfaction of Planning Services based upon the registration of M-Plans.	OAK (PS)

29.	That the Owner acknowledges that any eligible <b>Development Charge</b> reimbursements will be in accordance with the Town’s Development Charge By-law. The Owner agrees to submit progress reports for any <b>Development Charge reimbursable</b> items identified to be reimbursed through Development Charge credits, whether repaid through Development Charge credits or other means, in a form satisfactory to the Town’s Finance Department. The Owner further agrees to abide by the Town’s requirements for matters dealing with Development Charge credits.	OAK (F)
30.	The Owner acknowledges that <b>work completed on behalf of the Town</b> shall not exceed the estimated values contained within the subdivision agreement and that the Town will not accept any further progress certificates relating to the Schedule ‘K’ works and will not consider the payment of said progress certificates received after the assumption of the subdivision by the Town. The Owner further acknowledges that work done on behalf of the Town may not be reimbursed until funded in the Town’s approved capital budget.	OAK (TE)(F)
31.	The Owner agrees to provide notice to prospective purchasers upon the completion and approval of the <b>Composite Utility Plan</b> showing the location of all community facilities (community mail boxes, bus shelter and stops, street trees, sidewalks, street light poles, hydrants, cable boxes, transformers or any other above grade facilities) to the satisfaction of staff and that this plan be displayed in the sales office.	OAK (TE)
32.	That the Owner’s engineer provide certification that all <b>Erosion and Sediment Controls</b> are in a state of good repair and Stormwater outfalls are operational to the satisfaction of the Development Services Department prior to building permit issuance.	OAK (TE)
33.	That storm sewerage, lot grading and street grading must be in conformity with the Town of Oakville’s <b>Storm Drainage Policies and Criteria Manual</b> and to the satisfaction of the Development Services Department, in accordance with the Development Services Procedures and Guidelines Manual.	OAK (TE)
34.	The Owner agrees to pay for <b>electricity supplied to light the streets</b> in the development until such time as the first homeowners take possession. This will include the supply of power to the street lights, the commodity cost, transmission and independent electricity marketing operator charges, distribution charges and administration fees, details of which will be outlined in the subdivision agreement.	OAK (TE)
35.	The Owner shall agree to <b>deposit mylars and digital discs</b> (.dwg file format) of the registered plan of subdivision to the satisfaction of the Town.	OAK (TE)
36.	That the Owner agrees to pay for and install all required <b>temporary signage</b> as per the approved Traffic and Parking Management Plan prior to the issuance of any building permits and agrees to ensure that these temporary signs are maintained throughout the construction phase or until the permanent signage is installed.	OAK (TE)
37.	That the Owner agrees to pay for and install all <b>permanent signage</b> within six (6) months of the first building occupancy as per the approved Traffic and Parking Management Plan. In the event that the Owner fails to install the permanent signage in the required timeframe the Town may carry out the work on behalf of the Owner, and will charge the Owner a 100% administration surcharge for all costs incurred by the Town in carrying out this work	OAK (TE)
38.	That the Owner agrees within the subdivision agreement to deliver to the Town the following materials to accommodate <b>PSAB requirements</b> (hereinafter in this section referred to as the “Materials”) within the times herein provided:  a) Prior to registration of the Plan, a table in form and content acceptable to the Town and certified accurate by an Ontario Land Surveyor, setting out the area of all lands to be dedicated to the Town pursuant to this agreement, including rights of way (herein after referred to as the “Dedicated Lands”);  b) Prior to acceptance of Maintenance, a table in form and content acceptable to the Town, and certified by the Owner’s Engineer, setting out all materials used in the Town’s Work, the dates of their respective	OAK (TE)

	<p>installation, together with certification of their fair market value at installation; and</p> <p>c) Prior to assumption of the Plan, updated certification by the aforementioned Ontario Land Surveyor, Owner's Engineer or Appraiser as applicable, of the Materials and their current fair market value in form and content acceptable to the Town, together with certification in the manner and by the persons set out herein of any works to be assumed by the Town and not previously certified.</p>	
39.	That the Owner agrees that all <b>roadways</b> are to be designed to Town of Oakville standards and partial roads within the draft plans are not permitted, unless other suitable arrangements are made with the Director of Development Services.	OAK (TE)
40.	In the event that required subdivision land use and <b>notice signage</b> becomes damaged and/or missing from their original approved locations, the Town may re-install signage on the Owner's behalf and the Owner shall reimburse the Town for such works.	OAK (TE)
41.	That the Owner satisfies the <b>telecommunications</b> provider with respect to their land requirements and agrees to permit all electrical and telecommunication providers who have signed the Town's access agreement to locate on the roads within the plan and that the Owner allow these services to connect to the buildings, all to the satisfaction of the Town.	OAK (TE)
42.	That the Owner shall provide in each of the sales offices a <b>large coloured map</b> , not less than 1.5 metres by 2 metres, of the approved land use plans to date and/or where applicable, the land use plans approved in the Official Plan for the overall community together with a copy of the Town of Oakville Official Plan and a prominent note indicating that further information can be obtained from the Oakville Planning Services Department.	OAK (TE)
43.	That the Owner agrees at their cost to implement a <b>municipal tree planting program</b> for all public roads in accordance with the approved Composite Utility Plan and/or Tree Planting Plan. The selection of species, calliper and timing of work shall be undertaken to the satisfaction of the Development Services Department and in accordance with the latest Town standards and specifications within the final and approved North Oakville Urban Forest Strategic Management Plan, where applicable.	OAK (TE, POS)
44.	That the Owner agrees to submit <b>prior to Assumption</b> an inventory of all boulevard trees planted by species, size, and x/y coordinates in a digital format acceptable to the Parks and Open Space Department and Development Services.	OAK (POS, TE)
45.	That the Owner warranty all <b>boulevard street trees</b> and trees planted in open space areas for a period of 2 years from the date of planting and agrees to maintain in a healthy condition all trees until Assumption or to the end of the warranty period, where the warranty extends beyond assumption.	OAK (TE, POS)
46.	That the Owner agrees to place <b>topsoil</b> on lots, boulevards and parkland in accordance with approved Town standards.	OAK (POS, TE)
47.	That the Owner agrees to <b>post acceptable securities</b> with the Town of Oakville as part of the subdivision agreement, for the purpose of ensuring the construction and completion of all works identified on the approved engineering plans including the rehabilitation of any Natural Heritage System block or open space areas which may be disturbed during the development of the subdivision.	OAK (TE)
48.	That the Owner agrees to not store <b>construction materials</b> on vacant lots and/or open space blocks that abut lots which are occupied by homeowners.	OAK (TE, POS)
49.	That the Owner provides a <b>fire break plan</b> and other fire prevention measures to the satisfaction of the Town of Oakville, where necessary.	OAK (FD)
50.	That the Owner acknowledges that all works which are the responsibility of the Owner to complete, shall be subject to general construction observation by a <b>licensed Professional Engineer</b> of the Province of Ontario with all professional engineering fees paid by the Owner. The Owner's engineer must provide competent full time staff on site during construction activities to obtain the	RMH (LPS) OAK (TE)



	required “as constructed” field information, and to ensure general compliance to the best of his/her professional knowledge with the approved drawings and the Town and Region’s Current Construction and Design Standards.	
51.	That the Owner acknowledges that development shall be subject to full <b>municipal water and sanitary sewer services</b> to the satisfaction of the Regional Municipality of Halton.	RMH (LPS)
52.	The Owner agrees that until notice from Halton Region’s Commissioner of Public Works is given to the Owner that development of these lands is able to proceed by the issuance of a building permit with residential water/wastewater capacity or that units under the Region’s Allocation Program will be operational within 12 months, that the Owner shall not seek the issuance of building permits for any development in this phase and: <ul style="list-style-type: none"> <li>• shall not sell or offer for sale any lot or block or any part thereof within this phase if such sale obligates the Owner or permits the purchaser to construct a residential building on such lot or block; and,</li> <li>• shall not seek final approval for registration of such lots or blocks or any part thereof.</li> </ul>	RMH (LPS)
53.	The Owner agrees that should the development be phased, the Owner shall submit a <b>phasing plan</b> prior to final approval of the first phase. The phasing plan will indicate the sequence of development, the land area in hectares, the number of lots and blocks for each phase and the proposed use of all blocks including, the proposed number of units, the specific lots to be developed, site access to each phase, grading and the construction of public services. The phasing must be reflected in all engineering reports.	RMH (LPS) OAK (TE)
54.	That the Owner shall submit a copy of the <b>approved sidewalk plan</b> , prepared to the satisfaction of the Town of Oakville.	OAK (TE)
55.	That the Owner agrees to ensure that all new home buyers will be officially notified of the exact <b>Community Mail Box</b> locations prior to any house sales. Also that the owner shall post in a clear site a copy of the plan indicating the Community Mail Box sites at the sales office. This plan is requested to be completed and approved prior to the start of the House sales for the subdivision. Once the homeowner has closed their home sale, the developer shall notify all new homebuyers of the process to initiate Mail Delivery as well as the address of the local Post office where new homeowners can go and show their warranty documentation as well as a license for identification to begin the process of requesting mail delivery.	CP
56.	The Owner agrees to provide the location of all <b>Community Mail Boxes</b> on the approved Composite Utility Plan to the satisfaction of the Town and Canada Post.	CP
57.	The Owner agrees, prior to offering any units for sale, to display and maintain a map on the wall of the sales office in a place readily accessible to potential homeowners that indicates the location of all <b>Community Mail Boxes</b> within the development, as approved by Canada Post. Further, the Owner agrees to inform all homebuyers of the process to initiate mail delivery for their new home address.	CP
58.	The owner/developer will consult with Canada Post to determine suitable permanent locations for the placement of Community Mailboxes and to indicate these locations on appropriate servicing plans.	CP
59.	The Builder/Owner/Developer will confirm to Canada Post that the final secured permanent locations for the Community Mailboxes will not be in conflict with any other utility; including hydro transformers, bell pedestals, cable pedestals, flush to grade communication vaults, landscaping enhancements (tree planting) and bus pads.	CP
60.	The Owner agrees to provide a suitable and safe temporary site for <b>Community Mail Box</b> locations. This temporary mail box pad will be a compacted gravel area with a minimum of a single row of patio stones for mail box placement. Temporary pad specifications will be provided to the Owner during the siting process. This location must be set up a minimum of 30 days prior to first occupancies.	CP

61.	The owner/developer will communicate to Canada Post the excavation date for the first foundation (or first phase) as well as the expected date of first occupancy	CP
62.	<p>a. That the Owner acknowledges that where multi-unit or commercial, office or similar buildings are located, one or more conduit or conduits of sufficient size will be provided from each unit to the room(s) in which the <b>telecommunication facilities</b> are situated and one or more conduits from the room(s) in which the telecommunication facilities are located to the street line.</p> <p>b. The Owner acknowledges and agrees to convey any easement(s) as deemed necessary by Bell Canada to service this new development. The Owner further agrees and acknowledges to convey such easements at no cost to Bell Canada.</p> <p>c. The Owner agrees that should any conflict arise with existing Bell Canada facilities where a current and valid easement exists within the subject area, the Owner shall be responsible for the relocation of any such facilities or easements at their own cost.</p> <p>d. The Owner shall agree in the Subdivision Agreement to (a) permit all CRTC-licensed telecommunications companies intending to serve the Subdivision (the “Communications Service Providers”) to install their facilities within the Subdivision, and (b) provide joint trenches for such purpose.</p> <p>e. The Owner shall agree in the Subdivision Agreement to grant, at its own cost, all easements required by the Communications Service Providers to serve the Subdivision, and will cause the registration of all such easements on title to the property.</p> <p>f. The Owner shall agree in the Subdivision Agreement to coordinate construction activities with the Communications Service Providers and other utilities, and prepare an overall composite utility plan that shows the locations of all utility infrastructure for the Subdivision, as well as the timing and phasing of installation.</p> <p>g. The Owner shall agree in the Subdivision Agreement that, if the Owner requires any existing Rogers facilities to be relocated, the Owner shall be responsible for the relocation of such facilities and provide where applicable, an easement to Rogers to accommodate the relocated facilities.</p>	BC / Cogeco / Rogers
63.	That the Owner acknowledge its responsibility to up-front the cost of any extension to the <b>electrical distribution system</b> .	OH
64.	<p>To the satisfaction of the Halton District School Board:</p> <p>a. The owner agrees to place the following notification in all offers of purchase and sale for all lots/units and in the Town’s subdivision agreement, to be registered on title:</p> <p>i. Prospective purchasers are advised that schools on sites designated for the Halton District School Board in the community are not guaranteed. Attendance at schools in the area yet to be constructed is also not guaranteed. Pupils may be accommodated in temporary facilities and/or be directed to schools outside of the area.</p> <p>ii. Prospective purchasers are advised that school busses will not enter cul- de- sacs and pick up points will be generally located on through streets convenient to the Halton Student Transportation Services. Additional pick up points will not be located within the subdivision until major construction activity has been completed.</p> <p>b. That in cases where offers of purchase and sale have already been executed, the owner sends a letter to all purchasers which include the above statement.</p> <p>c. That the developer agrees that, should the development be phased, a copy of the phasing plan must be submitted prior to final approval to the</p>	HDSB

	<p>Halton District School Board. The phasing plan will indicate the sequence of development, the land area, the number of lots and blocks and units for each phase.</p> <p>That the Owner shall supply, erect and maintain signs at all major entrances into the new development advising prospective purchasers that pupils may be directed to schools outside of the area. The Owner will make these signs to the specifications of the Halton District School Board and erect them prior to the issuance of building permits.</p>	
<p>65.</p>	<p>To the satisfaction of the Halton Catholic District School Board:</p> <ul style="list-style-type: none"> <li>a. The owner agrees to place the following notification in all offers of purchase and sale for all lots/units and in the Town’s subdivision agreement, to be registered on title: <ul style="list-style-type: none"> <li>i. Prospective purchasers are advised that Catholic school accommodation may not be available for students residing in this area, and that you are notified that students may be accommodated in temporary facilities and/or bused to existing facilities outside the area.</li> <li>ii. Prospective purchasers are advised that the HCDSB will designate pick up points for the children to meet the bus on roads presently in existence or other pick up areas convenient to the Board, and that you are notified that school busses will not enter cul- de- sacs and private roads.</li> </ul> </li> <li>b. In cases where offers of purchase and sale have already been executed, the owner is to send a letter to all purchasers which include the above statements.</li> </ul> <p>That the owner agrees in the subdivision agreement to the satisfaction of the HCDSB, to erect and maintain signs at all major entrances into the new development advising prospective purchasers that if a permanent school is not available alternative accommodation and/or busing will be provided. The owner will make these signs to the specifications of the HCDSB and erect them prior to final approval.</p>	<p>HCDSB</p>
<p>66.</p>	<p>The Owner agrees that Halton Region will provide full collection curb side in front of the individual homes and collection will not begin collection until development is 90% occupied or Regional waste collection trucks can safely access the site. Until Regional collection commences it is the responsibility of the Owner/Developer to provide appropriate private collection to occupied units.</p>	<p>RMH (LPS)</p>
<p>67.</p>	<p>That the Owner agrees to place the following <b>notification in all offers of purchase and sale</b> for all lots and/or units and in the Town’s subdivision agreement to be registered on title:</p> <ul style="list-style-type: none"> <li>a) “Purchasers and/or tenants of lots or units adjacent to or near parkland and open space are advised that these areas may be vegetated to create a natural setting. Be advised that, in these areas, the Town may not carry out <b>routine maintenance</b> such as grass and weed cutting.”</li> <li>b) “Purchasers and/or tenants of lots or units adjacent to or near parkland and <b>open space areas</b> will be used for general active and passive public recreation and leisure uses, including but not limited to walkways (lit and unlit), bikeways, playgrounds, trails, sports field (lit or unlit), splash pad, visitor parking, and/or multi-use courts. In addition to daytime use, park facilities may be used in the evenings and on weekends.”</li> <li>c) “Purchasers are advised that the Town of Oakville’s current <b>street tree planting standards</b>, which are subject to change, are intended to have an average of one tree for every 12 metres of frontage to be considered for planting in order to accommodate future tree growth. This means that not every house is intended to receive a tree. Purchasers are also advised that the ability to accommodate the planting of a street tree within the public road allowance will be influenced by housing form, development setbacks, utilities, driveway width and location. The Town reserves the right, in its</li> </ul>	<p>OAK (PS, TE)(POS) HDSB HCDSB CP</p>

	<p>sole discretion, to determine whether a street tree will be planted at any particular location within the subdivision particularly on narrow building lots.”</p> <p>d) “Purchasers are advised that <b>winter maintenance</b> and snow plowing from public streets and laneways will be done in accordance with the Council approved protocol and policies for snow removal.”</p> <p>e) “Purchasers and/or tenants are advised that the homeowner’s builder is responsible for the timing and coordination of <b>rectifying lot grading</b> matters which occur prior to assumption.”</p> <p>f) “Purchasers and/or tenants are advised that prior to the placement of any <b>structures in side and rear yards</b>, the Zoning By-law should be reviewed to determine compliance and that a Site Alteration Permit may be required prior to proceeding to do any site work.”</p> <p>g) “Purchasers and/or tenants are advised that <b>private landscaping</b> is not permitted to encroach within the Town’s road allowance, public open space or Natural Heritage System area. Any unauthorised encroachments are to be removed by the homeowner prior to Assumption.”</p> <p>h) “Purchasers and/or tenants are advised that an overall grade control plan has been approved for this Plan and further some lots will incorporate the drainage of adjoining lots through the design of <b>swales and rear lot catch basins</b>.”</p> <p>i) “Purchasers are advised that any <b>unauthorized alteration of the established lot grading</b> and drainage patterns by the homeowner may result in negative drainage impacts to their lot and/or adjoining lots.”</p> <p>j) “Purchasers are advised that the following street(s) in the area may be designated as <b>interim or permanent bus routes</b>, and that bus stops and shelters may be installed along the street(s): Settlers Road East and Marvin Avenue”</p> <p>k) “Purchasers and/or tenants are advised that home/business mail delivery will be from designated <b>Community Mail Boxes</b> and that purchasers are to be notified by the developer/owner regarding the exact centralized mail box locations prior to the closing of any home sales. “</p> <p>l) “Purchasers are advised that Town <b>Stormwater Management Ponds</b> will be subject to scheduled maintenance and periodic cleanout in accordance with Town requirements.”</p> <p>m) “Purchasers are advised that <b>driveway entrance widenings</b> or modifications will not be permitted where they impact on the availability of on-street parking space. Property Owners must take note of the available parking space on their own private lot and purchase homes with knowledge that additional space for more personal / family vehicles may be limited or unavailable.”</p> <p>n) “Purchasers are advised that North Oakville is founded on the principle of public transit as a priority and as such buses with varying frequencies of services are expected to operate throughout the neighbourhoods. Residents are expected to accept bus operations, with their associated impacts as a reality along roadways of this community. Transit infrastructure including <b>bus stops and bus shelters</b> may be located on municipal streets within subdivisions either as temporary and/or permanent features.”</p> <p>o) “Purchasers are advised that Public roads are expected to accommodate pedestrians, cyclists and vehicles of all types. Temporary and/or permanent <b>public parking along municipal roads</b> except laneways adjacent to any property can be made available for on-street parking by the public and is not reserved for use by the property Owner. This will be most evident in close proximity to parks, schools, laneways and commercial or mixed use districts where visitors to these locations will be encouraged to park on-street in accordance with municipal requirements as on-site parking space will be minimal or non-existent.</p>	
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	<p>p) “Purchasers are advised that there is the potential for high water pressures within the subdivision”</p> <p>In cases where offers of purchase and sale have already been executed, the Owner shall send a letter to all purchasers which includes the above statements.</p>	
<b>CLOSING CONDITIONS</b>		
1.	Prior to signing the final plan the <b>Director of Planning Services</b> shall be advised that all conditions have been carried out to the satisfaction of the relevant agencies, and that a brief but complete statement detailing how each condition has been satisfied has been provided.	OAK (PS)
2.	Prior to signing the final plan the Director of Planning Services shall be advised by the <b>Regional Municipality of Halton</b> that conditions 14, 15, 19-22, 50-53 and 66 have been carried out to their satisfaction with a brief but complete statement detailing how each condition has been satisfied.	OAK (PS) RMH (LPS)
3.	Prior to signing the final plan the Director of Planning Services shall be advised by the <b>Halton District School Board</b> that conditions 64 and 67 have been carried out to their satisfaction with a brief but complete statement detailing how each condition has been satisfied.	OAK (PS) HDSB
4.	Prior to signing the final plan, the Director of Planning Services shall be advised by the <b>Halton Catholic District School Board</b> that conditions 65 and 67 have been carried out to their satisfaction with a brief but complete statement detailing how the condition has been satisfied.	OAK (PS) HCDSB
5.	Prior to signing the final plan, the Director of Planning Services shall be advised by the <b>telecommunications provider</b> that conditions 25 and 62 have been carried out to their satisfaction with a brief but complete statement detailing how the condition has been satisfied.	OAK (PS) BC / Cogeco / Rogers
6.	Prior to signing the final plan the Director of Planning Services shall be advised by <b>Canada Post</b> that conditions 23, 55-61 and 67 have been carried out to their satisfaction with a brief but complete statement detailing how each condition has been satisfied.	OAK (PS) CP
7.	Prior to signing the final plan, the Director of Planning Services shall be advised by <b>Oakville Hydro</b> that condition 63 has been carried out to their satisfaction with a brief but complete statement detailing how the condition has been satisfied.	OAK (PS) OH
8.	Prior to signing the final plan, the Director of Planning Services shall be advised by <b>Union Gas/Enbridge Gas</b> that condition 24 has been carried out to their satisfaction with a brief but complete statement detailing how the condition has been satisfied.	OAK (PS) UG/Enbridge
	<b>All of the above conditions shall be satisfied within 3 years of the granting of draft approval, being Day __, Month ____, 20xx.</b>	OAK (PS)

**LEGEND – CLEARANCE AGENCIES**

- BC                      Bell Canada
- Cogeco                Cogeco Cable
- CP                      Canada Post
- HCDSB                Halton Catholic District School Board
- HDSB                   Halton District School Board
- OAK (A)                Town of Oakville – Planning Administration
- OAK (F)                Town of Oakville – Finance
- OAK (L)                Town of Oakville – Legal
- OAK (TE)              Town of Oakville – Transportation and Engineering Department (formerly DE)
- OAK (PS)              Town of Oakville – Current Planning Services

OAK (LR)	Town of Oakville – Long Range Planning
OAK (Z)	Town of Oakville – Building Services Department, Zoning Section
OAK (FD)	Town of Oakville – Fire Department
OAK (POS)	Town of Oakville – Parks and Open Space Department
OAK (EC)	Town of Oakville – Engineering and Construction Department
OAK (T)	Town of Oakville – Transit
OH	Oakville Hydro
RMH (LPS)	Regional Municipality of Halton – Legislative and Planning Services
Rogers	Rogers
UG/Enbridge	Union Gas/Enbridge Gas

**NOTES:**

1. The Owner should obtain the written approval of the Ministry of Natural Resources and Forestry (MNRF) for any work within significant habitat of endangered and threatened species, as per the **Endangered Species Act**, where necessary.
2. The Owner should ensure that any vegetation removal take place outside of the nesting season, pursuant to the **Migratory Bird Convention Act**, where necessary.
3. The Owner should prepare and implement a **Soil Management Plan** (to be used for sites generating soil/fill material) and/or a **Fill Management Plan** (to be used for sites receiving fill material) in accordance with the document ‘*Management of Excess Soil – A Guide for Best Management Practices*’ as prepared by the Ministry of the Environment, dated January 2014, and post securities with the Town of Oakville to ensure effective implementation of the plan.
4. That the Owner shall obtain a site alteration permit under By-law 2008-124, as it may be amended from time to time or any successor thereto, prior to any earth moving activities. Matters to be addressed as part of the site alteration permit shall include but not be limited to confirmation of construction access, installation and maintenance of erosion and sediment controls, mud tracking, stabilisation, grading and seeding of non-development blocks.
5. The owner/applicant is to pay cash-in-lieu of parkland dedication, pursuant to Section 42 of the Planning Act and in accordance with the Towns By-law 2008-105. The owner / applicant is to contact the Town’s Manager of Realty Services approximately 120 days and no later than 60 days prior to their intended date to draw the first above grade building permit for the proposed development or redevelopment, to arrange coordination of the necessary appraisal.
6. The required payments and contributions for water, wastewater and roads are payable in accordance with the terms and conditions set out in the applicable allocation program agreement in which the Single-Detached Equivalent are being reserved for the Owner.
7. The Owner will be required to pay all applicable Regional development charges in accordance with the Region of Halton Development Charges By-law(s), as amended. If a subdivision (or other form of development) agreement is required, the water, wastewater and road portions of the Regional development charges are payable upon execution of the agreement or in accordance with the terms and conditions set out in the agreement. In addition, commencing January 1, 2017 every owner of land located in Halton Region intended for residential development will be subject to the Front-ending Recovery payment. Residential developments on lands located in Halton Region that prior to January 1, 2017 are part of a Regional allocation program, or have an executed Regional/Local Subdivision or consent agreement, or have an executed site plan agreement with the Local Municipality, or received a notice in writing from the Local Municipality that all requirements under the Planning Act have been met, or obtained a building permit are not subject to the Front-ending Recovery Payment.

The above note is for information purpose only. All residential development applicants and every owner of land located in Halton Region assume all of the responsibilities and risks related to the use of the information provided herein.

Please visit our website at [www.halton.ca/developmentcharges](http://www.halton.ca/developmentcharges) to obtain the most current development charge and Front-ending Recovery Payment information, which is subject to change.

8. Fees are required by Halton Region for each extension to draft approval and for major revisions to the draft plan or conditions.

9. Please note the Owner should be made aware that Halton Region will have the following requirements at the time of registration of the subdivision:
  - Final draft M plans signed and dated by the Owner, Surveyor and initialled by the Town's Planner
  - Regional Registration fee
  - Registry Office review form
  
10. During any development activities, should archaeological materials be found on the property, the MHSTCI should be notified immediately (416-212-8886 or [archaeology@ontario.ca](mailto:archaeology@ontario.ca)). In the event that human remains are encountered during construction, the proponent should immediately contact the appropriate authorities (police or coroner) and all soil disturbances must stop to allow the authorities to investigate and the Registrar of Cemeteries to be consulted.
  
11. Education Development Charges are payable in accordance with the applicable Education Development Charge By-law and are required at the issuance of a building permit. Any building permits that are additional to the maximum yield that is specified by the Subdivision Agreement are subject to Education Development Charges prior to the issuance of a building permit, at the rate in effect at the date of issuance.