

Recovery Committee

AGENDA

March 22, 2022

2:30 – 3:00 pm

MS Teams Virtual Meeting [Click here to join the meeting](#)

Attendees: Mayor Burton (Chair), J. Clohecyc, P. Fu, C. Bell, N. Garbe, N. Sully, J. Barry, P. Boissonneault, D. Carr, J. Clarke, G. Shaw, S. Ashmore, V. Tytaneck, D. Grennan

1. Impact on By-law, Termination of Declaration of Emergency D. Carr

2. Return to Council Chambers V. Tytaneck

Recommendation: a hybrid model for attendance at Council meetings proceed as of April 25, 2022 and in-person attendance by the public will be considered at a later date.

3. Next Steps J. Clohecyc

4. Other Business All

Memo

To: ECG
From: Doug Carr, Town Solicitor
Date: March 18, 2022
Subject: Impact on By-law of Termination of the Declaration of Emergency

Comments

Revocation of Town's Emergency Declaration

On March 24, 2020, Mayor Burton declared a State of Emergency under the *Emergency Management and Civil Protection Act*. Given the easing of COVID restrictions, consideration is being given to the revocation of the Town's emergency declaration. On March 11, 2022, the Mayor declared that the emergency has terminated. The Province and Region have also declared the ends of their emergency declarations.

Since the Mayor declared the emergency is terminated, the Town is no longer able to avail itself of the O.Reg. 157/20 provisions under the *Reopening Ontario Act* regarding Work Deployment Measures for Municipalities.

In the early stages of the pandemic, a number of by-laws were passed that terminate once the COVID emergency no longer exists. The revocation of the Town's emergency declaration has triggered the termination of the following by-laws.

- By-law 2020-057 – a by-law to delegate authority to the Mayor (Town)
 - o **NOTE:** It is not intended that this delegation should continue after the emergency.
- By-law 2020-140 – a by-law to authorize electronic meetings and hearings of Property Standards Committee
 - o **NOTE:** as part of a number of other contemplated amendments to the Property Standards By-law, amendments will be proposed to Council at the April Council meeting to authorize electronic meetings and hearings of the Property Standards Committee

- By-law 2021-045 – a by-law to authorize the extension or suspension of model year restrictions for taxicabs
 - o **NOTE:** The impact of the expiry of By-law 2021-045 will need to be reviewed. A report will be brought to the April Council meeting to address the issue.
- By-law 2020-067 – a by-law to amend the Town of Oakville Procedure By-law
 - o **NOTE:** While By-law 2020-067 has expired, By-law 2020-096 – a by-law to amend the Town of Oakville Procedure By-law allows for electronic Council meetings and committee meetings after the termination of the COVID emergency where it has been determined by the Mayor and CAO that electronic participation will be required by all or some Members attending a meeting.
- By-law 2020-063 – a by-law to authorize electronic meetings of the Heritage Oakville Advisory Committee
 - o **NOTE:** While By-Law 2020-063 has expired, By-Law 2020-099 allows for electronic meetings of the Heritage Oakville Advisory Committee after the termination of the COVID emergency where the CAO, Commissioner of Community Development and Town Clerk consider it necessary or advisable
- By-law 2020-070 – a by-law to authorize electronic meetings and hearings of the Town of Oakville Committee of Adjustment
 - o **NOTE:** While By-law 2020-070 has expired, By-law 2020-100 allows for electronic meetings of Town of Oakville Committee of Adjustment after the COVID emergency where the CAO and Commissioner of Community Development consider it necessary or appropriate
- By-law 2020-058 – a by-law to regulate discarding of Personal Protective Equipment (PPE) during the COVID-19 Emergency
 - o **NOTE:** It is not intended to retain this provision following the emergency.
- By-law 2020-141 – a by-law to authorize electronic screenings and hearings by Screening Officers and Hearing Officers respectively Under All Administrative Penalty Systems in Effect Under Any Town By-laws of the Town During the COVID-19 Emergency
 - o **NOTE:** While By-law 2020-141 has expired, provisions of By-law 2021-038, a by-law to establish a comprehensive system of administrative penalties for non-parking violations, a comprehensive system of orders and to amend [certain specified by-laws] allows for electronic screenings

and hearings by Screening Officers and Hearing Officers.

- Section 5 of By-law 2020-050 – a by-law to authorize extensions of road closures, extensions of business licenses and temporary sign permits in response to Coronavirus Covid-19 emergency, as amended by By-law 2020-132 – a by-law to amend By-law 2020-050
 - o **NOTE:** It is not intended to retain this provision following the emergency.

Legal has reviewed and there do not appear to be any Town contracts still in force whose terms change upon the termination of the Town's emergency declaration.

Legal is not aware of any other impacts of terminating the Town's emergency declaration.

Prepared by:
David Huctwith, Assistant Town Solicitor

Submitted by:
Doug Carr, Town Solicitor

Memo

To: ECG
From: Vicki Tytaneck, Town Clerk
Date: March 21, 2022
Subject: Return to Council Chamber

The purpose of the Memo is to provide a review of the return to in-person Council meetings.

Background

On February 28, 2022, Council approved the recommendation of the Recovery Committee that Council and Committee meetings continue to be held virtually until further public health restrictions are lifted and that a hybrid model be used for Council and Committee meetings.

The Emergency Control Group (ECG) met on March 11, 2022 and determined that since the provincial restrictions would no longer be in place after March 21, 2022, a transition back to the Council Chamber would be considered for Members of Council and staff for the April 25th meeting of Council and public attendance will be further considered by the ECG at a future meeting after polling the area municipalities' plans. Procedures and guidelines are being developed to facilitate public in person attendance and will also be presented at that time.

Participation in Hybrid Council Meetings

Going forward, a hybrid model will allow members of Council to attend a meeting in person or remotely and will allow flexibility to deal with the continuously evolving public health considerations as well as technological and physical logistics. The ultimate goal is to ensure that all Members of Council can continue to safely and effectively participate in Council and Committee meetings and that the public can also continue to participate in the process in accordance with the Procedure By-law, in a meaningful, consistent and safe manner.

In accordance with the Procedure By-law, a regular or special meeting of Council, or committee of Council, may be conducted by electronic means. Physical in-person participation of members of Council during a Council meeting, or the ongoing ability of Members to participate electronically via Zoom during a Council meeting is possible

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using the hybrid model. To ensure all Members are visible in this hybrid format, all Members will be shown on the Zoom windowpane regardless of in-person or virtual attendance. ITS is currently installing new keyboards and two screens, one with a camera, to allow each Member of Council to sign on to the Zoom meeting, activate the camera, and also to access their emails and agendas while attending in-person.

The Council Chamber will be available and fully tested by the end of April for Members of Council to consider an in person attendance in this new hybrid format. The current construction taking place in the North Atrium inhibits direct access to the Council Chamber by members of the public. Therefore, in person public attendance can be considered for a future date once the construction is complete and assuming continued lessening of provincial health restrictions. The public gallery will continue to be available via Youtube or as a registered delegate by electronic means in accordance with the Procedure By-law during this time. Other committees can continue to be conducted virtually for the time being with the intention to move to a hybrid format at a later date.

Members of Council are encouraged to come to the Chamber, review the set up and log into the technology prior to attending the first hybrid meeting. The Clerk's office will inform the Members when the Chamber will be ready for testing.



Termination of Emergency

I, Rob Burton, Mayor of the Town of Oakville, hereby declare that the emergency related to the COVID-19 Pandemic declared on March 24, 2020, is hereby terminated in accordance with the provisions of the *Emergency Management and Civil Protection Act*.

Signed 

Title Mayor, Town of Oakville

This 11th day March, 2022 at 5 PM

In the Town of Oakville in the Regional Municipality of Halton