



## REPORT

### Council

Meeting Date: March 28, 2022

---

**FROM:** Clerk's Department

**DATE:** March 15, 2022

**SUBJECT:** Additional Planning and Development Council Meeting

**LOCATION:** N/A

**WARD:** Town-wide

Page 1

---

#### RECOMMENDATION:

That an additional Planning and Development Council meeting be scheduled for May 16, 2022, at 6:30 p.m.

#### KEY FACTS:

The following are key points for consideration with respect to this report:

- There is a need for an additional Planning and Development Council meeting in the month of May 2022 to deal with a high volume of planning applications expected to come forward in the next few months.

#### BACKGROUND:

The Planning department expects a high number of planning applications to come forward during the months of April and May, and to meet the timelines provided within the *Planning Act* there is a need for an additional meeting to be added to the 2022 Council calendar.

#### COMMENT/OPTIONS:

Staff is recommending that Council approve an additional Planning and Development Council meeting to be held on Monday, May 16, 2022, to deal with the expected volume of planning applications on file. Adding the additional meeting now allows for the appropriate public notice to be given in accordance with the *Planning Act*.

**CONSIDERATIONS:**

**(A) PUBLIC**

Members of the public will receive appropriate notice of any public meetings and be given an opportunity to make written or oral submissions to Council as required by the *Planning Act*.

**(B) FINANCIAL**

The only additional costs associated with an additional meeting is overtime costs for staff attending an additional meeting.

**(C) IMPACT ON OTHER DEPARTMENTS & USERS**

Staff and applicants will be made aware of the additional meeting to allow sufficient time to prepare the applications and proper statutory notice to be given to the public.

**(D) CORPORATE STRATEGIC GOALS**

This report addresses the corporate strategic goal(s) to:

- to be accountable in everything we do.

**(E) CLIMATE CHANGE/ACTION**

N/A

Prepared by:  
Kathy Patrick  
Manager of Council and Committee Services

Submitted by:  
Vicki Tytaneck  
Town Clerk