



## Heritage Oakville Advisory Committee

### MINUTES

**Date:** February 22, 2022

**Time:** 9:30 am

**Location:** Virtual Meeting

**Members:** Drew Bucknall, Chair  
Gerarda (Geri) Tino, Vice-Chair  
Councillor Duddeck  
Councillor Gittings  
Kerry Colborne  
Robert Ferguson  
George Gordon  
Susan Hobson  
Brenda Sweeney

**Regrets:** Russell Buckland  
Daniela Hampton-Davies

**Staff:** Gabe Charles, Director of Planning Services  
Lesley Gill-Woods, Acting Manager of Policy Planning and Heritage  
Kirk Biggar, Senior Planner  
Susan Schappert, Heritage Planner  
Carolyn Van Sligtenhorst, Heritage Planner  
David Addington, Heritage Planner  
Jill Marcovecchio, Council and Committee Coordinator

**A virtual meeting of the Heritage Oakville Advisory Committee was held on (Insert Date) 2021, in the Council Chamber of the Oakville Municipal Building, commencing at 9:30 a.m.**

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#### 1. Regrets

As noted above.

**2. Declarations of Pecuniary Interest**

No declarations of pecuniary interest were declared.

**3. Confirmation of Minutes of Previous Meeting(s)**

Moved by Councillor Duddeck

That the minutes of the Heritage Oakville Advisory Committee meeting of January 25, 2022, be approved.

CARRIED

**4. Discussion Item(s)**

**4.1 Heritage permit application HP003/22-42.20S – 272 Spruce Street – New covered front porch with railing and side entry door**

Moved by Brenda Sweeney

1. That Heritage Permit Application HP003/22-42.20S for the construction of a new covered front porch with railing and side entry door at 272 Spruce Street, as attached in Appendix B to the report dated February 15, 2022 from Planning Services, be approved subject to the following:
  - a. That final details on the appearance of the new wood railing and door be submitted to Heritage Planning staff for final approval;
2. That this heritage permit expire two years from the date of final approval by Council.

CARRIED

**4.2 Heritage permit application HP004/22-42.20A 21 Allan Street – Demolition of existing house and construction of new house**

Moved by Councillor Gittings

1. That Heritage Permit Application HP004/22-42.20A for the demolition of the existing house and the construction of a new house at 21 Allan

Street, as attached in Appendix B to the report dated February 15, 2022 from Planning Services, be approved subject to the following:

- a. That final details on the cladding, windows, doors and landscape materials be submitted to Heritage Planning staff for final approval; and
2. That this heritage permit expire two years from the date of final approval by Council.

CARRIED

#### **4.3 Notice of Intention to Designate – G.S. Wood House at 2487 Old Bronte Road**

A separate staff report will be forwarded to the March 7, 2022 Planning and Development Council for consideration.

Moved by Councillor Duddeck

That a Notice of Intention to Designate be issued under Section 29, Part IV of the *Ontario Heritage Act* for the G.S. Wood house at 2487 Old Bronte Road.

CARRIED

#### **4.4 Heritage Delegation By-law 2022-021**

A separate staff report will be forwarded to the April 4, 2022 Planning and Development Council for consideration.

Moved by George Gordon

That By-law 2022-021, a by-law to delegate Council's power under the *Ontario Heritage Act* and to repeal By-law 2016-121 and By-law 2018-020, be endorsed.

CARRIED

#### **4.5 Update on Timber Barns in Oakville**

The committee raised pursuing the requirement for video surveillance of vacant properties, and whether the Property Standards By-law would have to be amended to include this in the by-law.

Susan Schappert, Heritage Planner, advised that she would follow up with Legal to determine if video surveillance of vacant properties can be included in the Property Standards By-law, and if there are other alternatives for vacant barns. Ms. Schappert advised that the only way is to ask for video surveillance as part of a heritage conservation easement agreement, indicating that some of these properties are not part of development applications and the timber barns are just simply there on the properties.

The committee was interested in the percentage (proportion) that timber barns make up relative to the heritage elements north of Queen Elizabeth Way (QEW).

Susan Schappert advised that a number of timber barns are located on properties that are part of cultural heritage landscapes, and are not the sole resource on the property. Ms. Schappert further advised that as North Oakville develops these properties will be considered for heritage designation. Staff estimated that timber barns make up a small percentage of the heritage resources for that area, and will follow up on the numbers.

A separate staff report will be forwarded to the March 7, 2022 Planning and Development Council for consideration.

Moved by Robert Ferguson

That the report 'Update on Timber Barns in Oakville' dated February 15, 2022 from Planning Services be endorsed.

CARRIED

#### **4.6 Heritage Documents Update**

The committee indicated that the documents included in the Heritage Documents Update would be very helpful to staff and homeowners.

The committee suggested that the wording in section 5(b) For listed properties under Review and Final Decision in the *Notice of Intention to Demolish - Submission Requirements* contained in Appendix B to the staff report be revised to change the word "Town" to "Council" to read, as follows:

"If the OLT decides that the property is to be designated under the Ontario Heritage Act, the **Council** will continue with the designation process by passing a designation by-law."

Staff will make the change to the document and include it in the version to Council for approval.

A separate staff report will be forwarded to Planning and Development Council for consideration.

Moved by George Gordon

That the report 'Heritage Documents Update' by the Planning Services Department dated February 15, 2022, be endorsed.

CARRIED

**5. Information Item(s)**

**5.1 Province of Ontario's Housing Affordability Task Force**

Moved by Councillor Gittings

That the information item be received.

CARRIED

**6. Date and Time of Next Meeting**

March 22, 2022

Oakville Municipal Building

Virtual Meeting - 9:30 a.m.

**7. Adjournment**

Moved by Councillor Duddeck

That this meeting be adjourned.

CARRIED

The meeting adjourned at 11:24 a.m.