

December 11, 2019

Mr. Brian Hollingworth
City of Hamilton
Transportation Planning and Parking
Planning & Economic Development
77 James Street North, Hamilton ON
L8R 2K3

Dear Mr. Hollingworth,

RE: Transfer of Smart Commute from Metrolinx to the Regions and Municipalities of the Greater Toronto and Hamilton Area – Memorandum of Understanding

The local municipalities of the City of Burlington, the Town of Oakville, the Town of Milton and the Town of Halton Hills are in receipt of correspondence sent by Halton Region (dated October 8, 2019) which confirmed Halton Region's intent to conclude involvement in the Smart Commute program, in response to the cancellation of Provincial funding for the program. In addition, we understand that Halton Region has made the decision to refrain from signing a new Smart Commute Regional Partner Memorandum of Understanding (MOU) that will establish a municipal-level commitment to share resources and costs to maintain service delivery for the Smart Commute program across the GTHA. To-date, over 35 employers are currently registered as Smart Commute members within Halton Region. The decision to conclude involvement in the program and not participate in a signing of a new MOU leaves these employers at risk of service disruption and hinders our collective ability to expand the program throughout Halton Region.

It is the opinion of the four local municipalities that the Smart Commute program is an integral part of an overall Transportation Demand Management strategy and is critical in advancing sustainable mobility policies. The Smart Commute program enables municipalities to implement Official Plan policies pertaining to TDM and supports progress toward mode share targets contained in Transportation Master Plans. Further, each of the four local municipalities have recently declared a Climate Change Emergency (2019), to which we acknowledge programs such as Smart Commute play a key role in positively impacting travel demand during rush hours by shifting travelers away from the single occupancy vehicle to more sustainable modes of travel, thereby reducing vehicle kilometers travelled, air pollution and greenhouse gas emissions. Maintenance of service delivery to our existing Smart Commute employers, and our ability to participate in the expanded program is of top priority for each of the local municipalities.

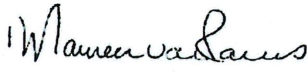
This letter of intent confirms that the four local municipalities of Halton Region support the continuation of the Smart Commute program and would like to better understand how the program can move forward with our participation. Any decisions on entering into the MOU would be subject to allocation of the appropriate budget and Council approval.

We thank you for your consideration of our request and look forward to working with our Regional and Municipal partners to maintain the continuity of this important program.

Sincerely,



Vito Tolone,
Director,
Transportation Services
City of Burlington



Maureen Van Ravens, C.E.T.
Manager,
Transportation
Town of Halton Hills



John Brophy, P.Eng.
Director,
Infrastructure
Town of Milton



Jill Stephen, P. Eng.
Director,
Engineering and Construction
Town of Oakville



HALTON HILLS



MILTON



OAKVILLE