

REPORT

Oakville Public Library Board

February 24, 2022

FROM: Oakville Public Library

DATE: February 15, 2022

SUBJECT: Health and Safety Report – February 24, 2022

RECOMMENDATION:

That the Health and Safety report be received for information.

KEY FACTS:

The following are key points for consideration with respect to this report:

- There was one incident since the January 2022 report.
- To date, Oakville Public Library (OPL) is reporting similar staff injuries/incidents to the previous years in the same reporting period.
- OPL will continue to monitor staff injuries/incidents to identify trends and to maintain a safe and healthy workplace.

BACKGROUND:

OPL is reporting one “No Time Loss” incident for January 2022. This incident was not related to a specific occurrence, but an ergonomic incident over a period of time. OPL management has reviewed the incident and put measures in place to address the ergonomic concern.

The reporting period is from January 1 – January 31 for each of the years indicated below.

Staff Injuries			
	2020	2021	2022
No Time Loss	0	2	1
Time Loss	1	0	0
Total Injuries for the Reporting Period	1	2	1
Annual Total Injuries*	8	6	1

**Total annual injuries for 2022 is based on year-to-date (reporting period).*

Joint Health & Safety Committee

The Joint Health & Safety Committee (JHSC) meets regularly to identify potential health and safety issues and bring them to the employer's attention and kept informed of health and safety developments in the workplace by the employer. Key items from the January 27, 2022 meeting included a discussion on changes within the Facilities process to address on-site concerns, yearly review of staff incidents/illness, and review of Health and Safety procedures including Sharps and Smoking.

The next Joint Health & Safety Committee monthly meeting will be held on virtually on February 24, 2022.

APPENDICES:

N/A

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