



Heritage Oakville Advisory Committee

MINUTES

Date: November 16, 2021

Time: 9:30 am

Location: Virtual Meeting

Members: Drew Bucknall, Chair
Gerarda (Geri) Tino, Vice-Chair
Councillor Duddeck
Councillor Gittings
Russell Buckland
Kerry Colborne
Robert Ferguson
George Gordon
Daniela Hampton-Davies
Susan Hobson
Brenda Sweeney

Staff: Gabe Charles, Director of Planning Services
Lesley Gill-Woods, Acting Manager of Policy Planning and Heritage (In person)
Susan Schappert, Heritage Planner
Carolyn Van Sligtenhorst, Heritage Planner
David Addington, Heritage Planner
Jill Marcovecchio, Council and Committee Coordinator (In person)

A virtual meeting of the Heritage Oakville Advisory Committee was held on November 16, 2021, in the Council Chamber of the Oakville Municipal Building, commencing at 9:30 a.m.

1. Regrets

There were no regrets for this meeting.

2. Declarations of Pecuniary Interest

No declarations of pecuniary interest were declared.

3. Confirmation of Minutes of Previous Meeting(s)

Moved by Councillor Duddeck

That the minutes of the Heritage Oakville Advisory Committee meeting of October 19, 2021, be approved.

CARRIED

4. Discussion Item(s)

4.1 Heritage permit application HP053/21-42.20N 68-70 Navy Street – Removal of front wall

Moved by Councillor Gittings

1. That Heritage Permit Application HP053/21-42.20N for removal of the front wall at 68-70 Navy Street, as attached in Appendix B to the report dated November 9, 2021 from Planning Services, be approved subject to the following:
 - a. That prior to removal of the front wall, the property owners complete a full heritage building assessment report detailing the construction methods and history;
 - b. That the property owner enter into a heritage easement agreement with the Town prior to the demolition of the front wall in order to ensure the history of the building is commemorated and the heritage building assessment is completed;
 - c. That the Town Solicitor be authorized to discharge the heritage easement agreement from title, at the expense of the owner, once the requirements in the agreement have been satisfied to the satisfaction of the Manager of Policy Planning and Heritage; and
2. That this heritage permit expire two years from the date of final approval by Council.

CARRIED

4.2 Heritage permit application HP051/21-42.20U 417 Union Street – Revisions to design of new house

Moved by George Gordon

1. That Heritage Permit Application HP051/21-42.20U for revisions to the design of a new house at 417 Union Street, as attached in Appendix B to the report dated November 9, 2021 from Planning Services, be approved subject to the following:
 - a. That final details on the cladding, windows and doors be submitted to Heritage Planning staff for final approval; and
 - b. That the glazing on the front elevation be minimized if necessary to ensure the glazing is less than 35% of the wall; and
2. That this heritage permit expire two years from the date of final approval by Council.

CARRIED

4.3 Heritage Permit Application HP052/21-42.20L – 17 Lambert Common – Exterior rehabilitation of Lambert-Smye Estate house and removal of greenhouse

Moved by Councillor Duddeck

1. That Heritage Permit Application HP052/21-42.20L for the rehabilitation of the exterior of the Lambert-Smye Estate house and removal of the attached greenhouse at 17 Lambert Common, as attached in Appendix B to the report dated November 9, 2021 from Planning Services, be approved subject to the following:
 - a. That final details on the windows, doors, garage door, new railings and paint colours be submitted to Heritage Planning staff for final approval.
2. That this heritage permit expire two years from the date of final approval by Council.
3. That notice of Council's decision to consent to the removal of heritage attributes be published in the local newspaper, in accordance to Section 34(4.2) of the *Ontario Heritage Act*.

CARRIED

4.4 Notice of Intention to Designate – 4243 Sixth Line (Glenclore Farm)

A separate staff report will be forwarded to the December 7, 2021 Planning and Development Council for consideration.

Moved by Brenda Sweeney

1. That a notice of intention to designate be issued under Section 29, Part IV of the *Ontario Heritage Act* for the 1898 Glenclare Farmhouse at 4243 Sixth Line, as identified as Part 4 on the draft Reference Plan attached as Appendix C to this report;
2. That the property at 4243 Sixth Line be removed from any further implementation of the Cultural Heritage Landscape Strategy;
3. That the removal of the remaining agricultural outbuildings on the property, including the damaged foundation walls and silos of the former barn, the concrete block milk house and the contemporary cold storage and store building, be permitted in accordance with Section 27(9) of the *Ontario Heritage Act*;
4. That the property owner enter into a heritage easement agreement with the Town, prior to the removal of the ruins of the former timber frame bank barn, in order to ensure the history of the site is commemorated using salvaged materials within any future development of this site;
5. That the heritage easement agreement be executed in accordance with Executions By-law 2013-057 and be registered on title to the property at 4243 Sixth Line; and,
6. That the Town Solicitor be authorized to discharge the heritage easement agreement from title to the lands on which it is registered, at the expense of the owner, once the requirements in the heritage easement agreement have been satisfied to the satisfaction of the Manager of Policy Planning and Heritage.

CARRIED

5. Information Item(s)

5.1 Confidential Committee Membership Listing Revised

Moved by Councillor Duddeck

That the information item be received.

CARRIED

6. Date and Time of Next Meeting

Tuesday, December 14, 2021

Oakville Municipal Building

Virtual Meeting - 9:30 a.m.

7. Adjournment

Moved by Robert Ferguson

That this meeting be adjourned.

CARRIED

The meeting adjourned at 11:16 a.m.