



## Heritage Oakville Advisory Committee

### MINUTES

**Date:** August 24, 2021

**Time:** 9:30 am

**Location:** Virtual Meeting

**Members:** Gerarda (Geri) Tino, Vice-Chair  
Councillor Duddeck  
Councillor Gittings  
Russell Buckland  
Robert Ferguson  
George Gordon  
Susan Hobson

**Regrets:** Drew Bucknall, Chair  
Kerry Colborne  
Daniela Hampton-Davies  
Brenda Sweeney

**Staff:** Gabe Charles, Director of Planning Services  
Diane Childs, Manager of Policy Planning and Heritage  
Susan Schappert, Heritage Planner  
Carolyn Van Sligtenhorst, Heritage Planner  
Jill Marcovecchio, Council and Committee Coordinator (In person)

**A virtual meeting of the Heritage Oakville Advisory Committee was held on August 24, 2021, in the Council Chamber of the Oakville Municipal Building, commencing at 9:30 a.m.**

---

**1. Regrets**

Regrets as noted above.

**2. Declarations of Pecuniary Interest**

No declarations of pecuniary interest were declared.

**3. Confirmation of Minutes of Previous Meeting(s)**

Moved by Councillor Duddeck

That the minutes of the Heritage Oakville Advisory Committee meeting of July 20, 2021, be approved.

CARRIED

**4. Discussion Item(s)**

**4.1 Heritage permit application HP035/21-42.20P 105 Paliser Court – New detached garage**

Moved by Councillor Duddeck

1. That Heritage Permit Application HP035/21-42.20P for the construction of a new detached garage at 105 Paliser Court, as attached in Appendix B to the report dated August 17, 2021 from Planning Services, be approved subject to the following:
  - a. That final details on paint colours, doors, trim and cladding be submitted to Heritage Planning staff for final approval; and
2. That this heritage permit expire two years from the date of final approval by Council.

CARRIED

**4.2 Heritage permit application HP029/21-42.20F 187 Front Street – Demolition of existing house and construction of new house**

Moved by Councillor Gittings

1. That Heritage Permit Application HP029/21-42.20F for the demolition of the existing house and the construction of a new two-storey house at 187 Front Street, as attached in Appendix B to the report dated August 17, 2021 from Planning Services, be approved subject to the following:
  - a. That the stone installed on the chimney and the base of the house be a natural stone that replicates local lakestone as closely as possible;

- b. That final details on paint colours, windows, doors, trim, cladding, and landscaping be submitted to Heritage Planning staff for final approval; and
2. That this heritage permit expire two years from the date of final approval by Council.

CARRIED

**4.3 Notice of intention to designate – St. John’s United Church at 262 Randall Street**

A separate staff report will be forwarded to the September 13, 2021 Planning and Development Council for consideration.

Moved by George Gordon

That a notice of intention to designate be issued under Section 29, Part IV of the *Ontario Heritage Act* for St. John’s United Church at 262 Randall Street.

CARRIED

**4.4 Notice of Intention to Designate – Knox Sixteen Presbyterian Church at 1150 Dundas Street West**

A separate staff report will be forwarded to the September 13, 2021 Planning and Development Council for consideration.

Moved by Councillor Duddeck

That a Notice of Intention to Designate under Section 29, Part IV of the *Ontario Heritage Act* for the Knox Sixteen Church and Cemetery cultural heritage landscape, located at 1150 Dundas Street West, as identified in Appendix A to the report dated August 17, 2021 from the Planning Services Department, be issued.

CARRIED

**4.5 Old Oakville Heritage Conservation District Work Plan**

The committee was pleased with the work plan, study to be undertaken, and public engagement during the study as part of updating the Old Oakville Heritage Conservation District.

The committee indicated that consulting with local architects is a resource on the renovation and evolution of historical heritage homes in the district for public engagement.

The committee asked that staff look into the possibility of enacting an Interim Control By-law to deal with heritage applications during the study phase of the project and update to the heritage conservation district plan.

Susan Schappert, Heritage Planner, responded to questions regarding the heritage conservation district process and study, timelines, public engagement, electronic communication, and information sharing.

A separate staff report will be forwarded to the September 13, 2021 Planning and Development Council for consideration.

Moved by Robert Ferguson

That the report '*Old Oakville Heritage Conservation District Work Plan*' by the Planning Services Department dated August 17, 2021, be received.

CARRIED

**5. Information Item(s)**

There were no information items.

**6. Date and Time of Next Meeting**

Tuesday, September 21, 2021

Oakville Municipal Building

Virtual Meeting - 9:30 a.m.

**7. Adjournment**

The meeting adjourned at 10:50 a.m.

Moved by Robert Ferguson

That this meeting be adjourned.

CARRIED